

# Burghwallis Parish Council

## MINUTES OF THE MEETING HELD ON TUESDAY 10<sup>th</sup> MAY 2016

**Present:**                      **In Attendance:**      Chairman      K Walters  
   Vice Chair      J Laming  
   Councillor      B Grimes,  
   Councillor      D Maxwell  
   Councillor      D Hudson  
   Clerk              J Halsall

**In attendance:**              No one in attendance

### Chairman's opening remarks and Declarations of interest

None

#### **1. Apologies of absence**

None

#### **2. Minutes of the meeting held on Tuesday 5<sup>th</sup> April 2016**

**RESOLVED** that the minutes be signed.

#### **3. Matters arising from the minutes**

Councillor Maxwell reported on Owston Lodge, he is still awaiting a response.

**Action: DM**

Councillor Maxwell reported the financial regulations were completed, updated and now on the website.

Councillor Maxwell reported on the flyer to send out with the Queens Medals. This was approved. Envelopes and flyer printing.

**Action: DM**

Flyers and medals into envelopes.

**Action: JL**

Delivering flyers.

**Action: JL/DH/KW/BG**

#### **4. Planning**

16/00708/FUL CH Scholey & Sons Ltd - Land at Burghwallis Park – Amended Landscaping

#### **5. Doncaster Local Plan**

Nothing to report

#### **6. Financial Matters**

400142 £97.60 HMR&C Paye

400143 £178.67 Ms Halsall Clerk Salary March & April

400144 £50 Church Meadows Grass Cutting

400145 £312.28 Tower Mint Queens coin

400146 £5.16 K Walters Signs for Playing Field

400147 £50 Mr Bosman Internal Audit fee

**RESOLVED** that the accounts payable be approved and the cheques signed.

Bank statements checked and signed accordingly.

The internal Audit had been completed. Issues were resolved

**RESOLVED** To sign and approve the accounts.

Came & company insurance renewal was received. Agreed to go ahead with this year's cover.

Clerk to contact them to clarify this year's cover at the Squirrel wood event.

**Action: JH**

Councillor Maxwell reported on the new Governance document received. All looked ok.

SIGNED..... DATE.....

# Burghwallis Parish Council

## 7. Correspondence

Emails all circulated.

Commemorative Medal for Queens 90<sup>th</sup> Birthday order had been received

Thank you for the Woodlands Trust Donation.

## 8. Neighbourhood Plan

Nothing to report – still awaiting referendum from DMBC

## 9. Plague Well

Councillor Walters reported that Mr Ted Bell had asked if she could give some background information to Doncaster Free Press if contacted. No contact to date.

Councillor Laming requested a letter of thanks to the Vicar for his blessing **Action: JL**

## 10. Events Committee

Councillor Walters reported that the date of the Family Fun Day had changed to the 31 July and handed everyone a sample leaflet produced for the event. Councillor Walters also stated that no volunteers were willing to help with the event.

## 11. Woodland Trust Grant

Councillor Hudson reported he would apply for the new pack this winter and possibly give some to the scouts.

A chainsaw was needed to cut back the hedges to allow more light to the field **Action: DH**

## 12. Tour de Yorkshire

Someone had stolen a bike seat! Agreed to leave the bikes for now.

## 13. Website

Updated.

788 page views & 410 hits April 2016.

## 14. Any Other Business

Councillor Grimes reported on the Seats and Goal posts that need looking at in the Playing Field

Councillor Grimes reported on SPAM emails being received.

Councillor Grimes reported on the bin that need emptying next to the phone box. This had been reported.

Councillor Walters reported she would be attending the YLCA meeting.

Councillor Walters asked if a flag could be considered for the war memorial. Agreed to get some prices and designs for the next meeting. **Action: BG & KW**

## 15. Next Meeting

The next meeting will be held on **Thursday 30<sup>th</sup> June 2016** at Burghwallis Public house.

Commencing at 7pm

There being no other business the meeting closed at 9pm.

SIGNED..... DATE.....