

**BURGHWALLIS PARISH COUNCIL****MINUTES OF THE BURGHWALLIS PARISH COUNCIL MEETING HELD AT 19:00 HRS  
ON TUESDAY 11 SEPTEMBER 2012 AT THE BURGHWALLIS PUBLIC HOUSE,  
BURGHWALLIS**

**Present:** Chairman: L M Coupland  
 Vice Chairman: G Laming  
 Councillors: K Walters  
 E Bell  
 Clerk: W Nicholls

<b><u>No.</u></b>	<b><u>Detail</u></b>	<b><u>Action</u></b>
<b>1</b>	<b>Apologies</b>  Apologies were received and accepted from M Dobinson.	
<b>2</b>	<b>Minutes of the last meeting (31 July 2012)</b>  It was RESOLVED that the minutes of the meeting held on 31 July 2012 were approved as a true and correct record and were signed by the Chairman and Vice Chairman.	
<b>3</b>	<b>Matters Arising</b>	
3.1	Portacabin in Squirrel Wood - GL had been in touch with the Planning Office and had been told that Planning Permission was not always necessary when erecting a temporary building in place of a permanent one. It was RESOLVED not to pursue this matter further.	
3.2	Website - The Clerk and KW now knew how to add documents to the website. A "Comments" section had been added but still needed some attention. KW to look into and revert at next meeting.	KW
3.3	Pinfold and War Memorial - The Clerk had received an application form from Awards for All to apply for funding for signage for the Pinfold and also for a new Village Notice Board. These to be completed and sent off.  KW volunteered to 'dead head' the flowers around these two areas.	WN KW
3.4	Gates at St Anne's – The Clerk and GL had been informed by Stuart Hanlon of the Diocese of Hallam that the Trustees were due to meet on 12 September 2012 and that they would respond to the Council following the same.	GL WN
3.5	Footpaths – LMC had been in touch with DMBC again and, again, he had been assured that the work was listed on the Winter Works Schedule.	

	Jane Rowlings of DMBC had promised to try to get this done ahead of the Schedule but as yet had not yet managed to. LMC to chase again.	LMC
3.6	Neighbourhood Watch – In the absence of MD, it was RESOLVED to carry this forward to the next meeting. KW to send MD a copy of the email received from Brenda Grimes.	MD KW
<b>4</b>	<b>National Standards Requirements</b>	
4.1	The Chairman had found the briefing session on the new Code of Conduct he had attended at the Mansion House on 5 September to be very useful.	
4.2	It was RESOLVED that the Chairman produce a new set of Standing Orders to be discussed and agreed upon at the next meeting.	LMC
4.3	It was proposed by the Chairman and seconded by KW that the Clerk be given dispensation powers in respect of moving monies from one bank account to the other and for dealing with any matters that involve any crossover of business between Burghwallis Council and Burghwallis Playing Field. Therefore this was RESOLVED.	
4.4	It was RESOLVED that the Clerk type up a table listing all Councillors' declared interests. This to be approved at the next meeting and then displayed on the Burghwallis Website and on the DMBC website under the heading of Code of Conduct. It was RESOLVED that Councillors' signatures should not be displayed.	WN
<b>5</b>	<b>Neighbourhood Plan</b>	
	Unfortunately this had not moved any further forward as MD had not attended the initial scheduled meeting of the Sub-Committee. It was RESOLVED that LMC draft a core document for discussion at the next Council meeting. Once initial proposals are formulated and agreed they will be taken to a Public Meeting.	LMC All
<b>6</b>	<b>Planning Applications</b>	
6.1	12/02116/CAC – Old Barn, Grange Lane. It was RESOLVED that no objections would be raised.	
6.2	12/02140/FUL – Wind turbines at Norton. It was RESOLVED that the Chairman write to the DMBC with the Councils objections, mainly the visual impact on the limestone ridge.	LMC
<b>7</b>	<b>Events Committee</b>	
	Karen Heath had submitted a list of members of the new Events Committee. These were: herself as Chair, Adrian Sowden as Vice Chair,	

Julia Murray as Treasurer, Diane Ezard as Secretary, Andrew Oxley, Elaine Oxley, Valerie Bryant, Moravian Muscroft and Brian Hudson. The Chairman proposed that all these members be accepted. This was seconded by KW. Therefore it was RESOLVED.

It was RESOLVED that the Events Committee abide by the Standing Orders of the Council.

## 8 Financial Matters

It was RESOLVED that £80.00 for the Clerk's Tax and NI be paid to HMRC before 18 October. Clerk/KW to send this off in the Chairman's absence.

WN  
KW

It was RESOLVED that the Clerk prepare a reconciliation of the accounts on a monthly basis.

WN

## 9 Christmas Tree Event

It was RESOLVED that the Council take charge of this event rather than the Events Committee. It was RESOLVED that the date would be Friday 7 December 2012. It was RESOLVED that everyone should make an enquiry as to the cost of providing and erecting a Christmas Tree (War Memorial site) bringing their quote/findings to the next meeting. It was RESOLVED that everyone should donate mince pies. It was RESOLVED that Brian Hudson arranges the music and the singers. It was RESOLVED that GL contact Father Walton to see if he/the Church would like to be involved and, if so, to what extent i.e. switching the lights on, conducting a short service. It was RESOLVED that final arrangements be made at the next meeting.

ALL

## 10 Correspondence

**10.1 Sites and Policies Consultation 2012 – Existing and Proposed Mineral Sites.** The Chairman explained that this request had stemmed from the Local Development Framework (LDF) initiative which had highlighted areas of concern, in this case, the opening up of the quarry at the top of Bone Lane, Campsall. Following discussion it was RESOLVED that a letter be drafted by the Clerk/LMC outlining Burghwallis' concerns, primarily the obvious visual impact on the landscape together with the increased heavy duty traffic and subsequent noise, road safety and dirt and dust that these vehicles would generate. LMC pointed out that Askern were against this proposal too.

LMC  
WN

**10.2 Sites and Policies Consultation 2012 – New Homes and Businesses.** After discussion it was RESOLVED not to raise any objections as this did not affect Burghwallis and it was thought to be beneficial to the Adwick area.

**10.3 YLCA Training Programme** – It was RESOLVED that these should not be circulated until the new financial year.

WN

**11 Any Other Business**

KW had been requested to look into a concern raised by the occupants of the end house on Grange Lane and the new restriction to their access. After discussion it was RESOLVED that this wasn't Council business and that they be advised to look at their Deeds, seeking legal advice accordingly.

KW

Village Notice Board – It was RESOLVED that this be discussed at the next meeting following the reconciliation of the accounts and the obtaining of the cost of obtaining the same.

WN

**12 Date and time of the next meeting – It was RESOLVED that meetings take place as follows:**

All

- 6.30 pm – Poor's Field Meeting
- 6.45 pm – Burghwallis Playing Field Meeting
- 7.00 pm – Burghwallis Council Meeting

Signed as approved: .....

Date:

**Cllr. L M Coupland OBE  
Chairman**

Signed as approved: .....

Date:

**Cllr. G Laming  
Vice Chairman**