

**Minutes of the Meeting of the Burghwallis Parish Council, 7pm, Tuesday 3 March 2015 at the Burghwallis Public House**

**In Attendance:**

<b>Chairman</b>	K Walters
<b>Vice Chair:</b>	G Laming
	B Grimes
	E Bell
	D Hudson
<b>Clerk:</b>	G Bean

1. **Apologies:** None received.
2. **Members of the Public:** None in attendance.
3. **Disclosures or declarations of interest:** None received.
4. **Minutes of Previous meeting (2 February 2015):** KW requested that bold headings were numbered for ease of reference. GL noted that reference to the "Firths" should only refer to Mrs Firth and indeed, it should be Frith. Hand amendments made. KW proposed that the minutes of the last meeting should be agreed as a true and accurate record, BG seconded, vote held and all agreed. Minutes signed by chair and vice-chair.

**5. Matters arising:**

- a. BG refers to Park/Playing Field update, BG noted that she had contacted DMBC and requested that they do not cut down the flowers which have been planted. This had been noted by DMBC and BG had shown DMBC where the flowers are planted.
- b. The litter bin has been moved and bolted to the wall as earlier in the week it was found with the centre in the middle of the road and the entire bin had been flipped over.
- c. There had been a suggestion by DMBC of planting native fruit trees in the orchard. The gentleman from DMBC is to contact BG and this is to be updated at the next meeting.

**Action: BG**

- d. Fly tipping: DH noted this and confirmed it had been reported. It was discussed and noted that DMBC will not take rubbish which is inside the wood on Scorcher Hills, it would have to be moved to the edge of the road before it is taken, it was further noted that the road will be closed from 16 March 2015 for a two week period and a litter pick should possibly be arranged. Upon consideration of diaries, a litter picking session was arranged for 10 am on 7 April 2015.

**Action: All**

**6. Financial matters:**

- a. Bank reconciliation to 17.02 .15: KW proposed, GL seconded that this was approved, vote held and all agreed.

- b. KW noted that the Neighbourhood Plan accounts were almost finalised and will be provided to GB in due course.

**Action: KW**

**7. Training:** GB noted that upon enquiring with YLCA, she was informed that their training programme for 2015 was not yet finalised but would be on its way shortly. This issue to be carried forward to the next meeting.

**8. Neighbourhood plan:** KW confirmed that action had been taken as per previous minutes. All necessary paperwork had been sent off to stakeholders and parishioners, the drop in had taken place but no one had attended. KW re confirmed that everything was on track. EB noted that the folio that had been prepared was "brilliant, very professional and well presented". KW noted that similar comments had also been received.

## **9. Plague Well**

- a. **Consideration of write up from Margaret Burns, amended by KW:** BG and GL had commented. DH noted that BG's amendments appeared to be in order. KW to present further version with both GL and BG's amendments to be sent to councillors for agreement at the next meeting.

**Action: KW**

- b. **Warmsworth Stone:** EB had spoken to Sally Frith of Warmsworth Stone. She had noted that it was unlikely that she would be able to find a large piece of stone at the size we require. However, she did suggest a cairn with a plaque on the front. This was discussed and comments against were noted to be that a cairn may not be stable, may be likely to fall down or stolen. KW proposed that we remain focused on a single stone, BG seconded and vote held, 4 in favour, EB against. Motion carried.

KW noted that Barnby Dun have a stone similar to our plans and Alexander house in Askern also have one. It was agreed that KW would speak to Councillor Alan Jones in Askern regarding their stone at Alexander House and GL would attempt to take photographs of the stone in Barnby Dun and would research other stately homes etc to locate similar stones which may be of interest.

**Action: KW/BG**

## **10. Village signs:**

- a. GB confirmed that no responses have been received except for papers provided by Alistair Owens to KW. The Lunnis' and Johnson's are yet to respond.

It was agreed that KW would contact the Lunnis' and DH would contact the Johnson's.

**Action: KW/DH**

- b. EB noted that he had spoken to his contact at The Hub, Doncaster College who suggested that £50 donation was a rather derisory sum. It was noted that initially he only requested a donation and has not provided confirmation of what he felt would be an appropriate sum. EB noted that he had requested 6 signs and there was a lengthy discussion as to the proposed location of those signs. It was noted that we would need to write to the Old School House in relation to one sign on their wall, KW to provide GB with the address for GB to draft letter for next meeting.

**Action: KW/GB**

- c. KW noting that we have received an e-mail from Broxap who provided metal signs that may cost in the region of £125. It was noted to be expensive however, GL noted

that the wooden sign outside of her home needed re-varnishing after just one year and so it was considered that the longevity of wood may not be sufficient.

- d. It was suggested that KW chase the Lunnis', DH chase the Johnson's, KW provide address the Old School House to GB who will draft a letter for approval at the next meeting and GB contact Broxap for a quote for metal signage. KW proposed action listed above, BG seconded, vote held and all agreed.

**Action: GB**

- 11. Wall at Abbes Walk:** GL confirmed that she had contacted the owners and DMBC. The owners had suggested that they would have no objection to taking the wall down and DMBC again suggested that it was not a highways matter but that the wall may possibly be protected due to its age. DMBC had noted the requirement for vegetation to be maintained to ensure that did not obstruct the highway however, they had reiterated that the wall was not their responsibility. GL agreed to return to DMBC regarding the suggested "protection order" on the wall.

GL proposed lowering the wall as opposed to removing it, KW seconded, vote held and all agreed to suggest to lower the wall as opposed to removing the same.

**Action: GL**

- 12. Ground Maintenance Tender:** GB noted that she required assistance as to what is currently carried out by the council. GB was unsure as to whether or not hedges were cut, grass was cut and hedgerows were maintained. GB was informed that DMBC only carried out grass cutting on the playing field and this was carried out approximately 9 times per year. GB to return with this information for a quote.

**Action: GB**

- 13. NALC Award:** KW noted that the initial costs would be £50 for registration a further £60 for the Quality Award. Upon receipt of the award then 20% of the fee would be reimbursed. KW further confirmed that there were other levels of award but she would suggest that the Quality Award seemed to be the most appropriate the Council.

EB asked why the award? And DH asked what the public would think? GB suggested a questionnaire to the parishioners however GL noted lack of response on previous occasions. Discussion held and ultimately, KW proposed obtaining further information with a view to obtaining the quality award, DH seconded, vote held, 4 in favour, EB against, motion carried.

**Action: KW**

- 14. Community Speed Watch:** BG has registered, they will get back to her however, BG noted that at a recent neighbourhood watch meeting the police who were in attendance suggested that it was unlikely that this area would be party to the trial. It was agreed to "watch this space".

**15. Events:**

- a. KW noted that the news that the Events Committee were happy to continue was very positive, BG and DH agreed. It is suggested by the then committee that there would be no village fete but there had been a suggested Party in the Park event on 15 August to coincide with VJ day. KW proposed that the council agreed to use the playing field for a Party in the Park. DH seconded, vote held and all agreed. GL to speak to the British Legion in relation to the date of 15.08.15 and KW to speak to Sally, the landlady at the Burghwallis pub in relation to a proposed event on 15 August 2015.

**Action: KW/GL**

- b. KW noted that the events committee were looking for more members for fresh ideas, they have approximately 6 meetings per year and the commitment was not significant.
- c. KW noted that an email from DMBC had been received advising that the Events Committee did not pursue the recent proposal for a seat/bench at the bus stop on Grange Lane. There have been five objections raised on the basis of antisocial behaviour and the events committee has been informed that they could continue to pursue this but they would have to satisfy the Council in relation to those objections. The events Committee had suggested that this was not pursued. KW proposed, BG seconded, vote held and all agreed that it was not to be pursued further.

**16. Poor's Field:** GL noted all was fine and there are no issues, the bank balance currently stands at £207.15 and in November that was expected to rise to £600 unless unforeseen bills came in. GL would provide bank reconciliation for the next meeting and information would need to be forwarded to the charities commission (including details of trustees of accounts) as per previous years. GL agreed to provide papers to GB for GB to review previous submissions and to file this year's submission in due course. It was agreed that the next meeting of the Poor's Field and also the Playing Field committees would be held at the commencement of the next parish council meeting.

**Action: GL/GB**

**17. Websites:**

- a. KW confirmed 889 hits last month which is possibly due to the neighbourhood plan information being available to view.
- b. KW noted that the website had crashed on 14.02.15 and had been down for 3 days. It was noted that due to this crash potential updates would be required to the website and upon investigation was noted that the cost of improvements would be approximately £50. KW proposed that the £50 should be paid, GL seconded, vote held and all in agreement to the updates being carried out to the proposed sum of £50.

**Action: KW**

**18. . Email correspondence:** nothing to note

**19. Standing Orders:** BG proposed the amendment be agreed, KW seconded, vote held and all in agreement. Councillors handed back to GB their authorities in relation to preference for receipt of meeting papers which GB would note and KW to update standing orders on website.

**Action: KW**

**20. Dog Fouling:** KW noted she had been responsible for monitoring this issue and nothing had been discovered this month. BG to monitor next month as per the rolling rota for the Playing Field.

**Action: BG**

**21. Tree planting:** DH noted that he now had 420 young trees, complete with spirals and canes in his garage. It had been agreed that Saturday morning at 9:30am would be the best time to plant. It was noted that advice was that there should be 5-6 trees per metre in a staggered rows which would make approximately 80m of trees, alongside this, the gentleman from the Woodland Trust was to bring some more trees which make approximately 100m. However, it must be noted that it was previously agreed that some individual trees are to be kept back to plug in any gaps in the Park and around the village. It was agreed that there will be a site meeting held on Thursday at 2:30pm.

**Action: All**

**22. Any other Business:**

- a. EB noted that there were many mentions within e-mail correspondence of charities, EB asking if it would be worth contacting those charities. EB proposed that he contact them for further information, KW seconded, vote held and all agreed that EB was to contact the charities for further information to bring to the next meeting.

**Action: EB**

- b. GB noting that the election process was due to commence on 16 March 2015 with the nomination process. Nomination papers were provided to Council members to complete alongside consent to nomination forms. It was noted that all forms must be delivered to the returning Officer (GB) by hand ahead of 10 April. GB also confirmed that notice of the election would be published ahead of 2 April and nomination forms for members of the public would be kept at The Burghwallis.

**Action: All**

- c. KW noted email from Diane Malley regarding wages returns: GB noted that she had not yet responded to this email, awaiting Council approval first. KW proposed that GB returned and the fee of £48 was agreed, BG seconded, vote held and all agreed. GB to action.

**Action: GB**

- d. KW provided a postcard of the gates at St Annes which she had discovered and ordered from a website. KW proposed that the Council ought to resurrect their pursuit of the return of the gates, GL seconded, vote held and all agreed. KW to investigate this and to respond at the next meeting.

**Action: KW**

- e. KW proposed that the Council prepare a financial forecast for the next financial year as and when confirmation of the precept amount was received, BG seconded, vote held and all agreed.

**23. Next meeting to be held on Tuesday, 7 April at 7pm at the Burghwallis Public House.**