

## **BURGHWALLIS PARISH COUNCIL**

### **MINUTES OF THE MEETING HELD AT 19:00 ON TUESDAY 6 MARCH 2012 AT THE BURGHWALLIS PUBLIC HOUSE**

**Present:** Chairman: L M Coupland  
Councillors: E Bell  
M Dobinson  
G Laming  
K Walters  
Clerk: W Nicholls

<b><u>No.</u></b>	<b><u>Detail</u></b>	<b><u>Action</u></b>
<b>1</b>	<b>Apologies</b>	None
<b>2</b>	<b>Minutes of Last Meeting</b>	Approved
<b>3</b>	<b>Matters Arising</b>  LMC informed the meeting that he and KW did not attend the Rural Action Yorkshire's Community-led Planning training event but hoped to attend the next (date not known at this stage).  WN confirmed that the Occupiers Liability Act 1957 states that it is the venue's responsibility to provide insurance cover for all persons attending events at the same. WN confirmed with Sue Coates, the landlady of The Burghwallis, that she had this cover in place. A copy of The Burghwallis' Certificate of Employer's Liability Insurance was obtained as confirmation. This cover, however, is only applicable to attendees within The Burghwallis building. Accidents sustained in the car park are not covered. Also, should an attendee be transported from their home to the venue for an event, the responsibility for any accident sustained during this transportation period would fall on the person providing said transportation.  LMC pointed out that the AGM would be held in May following auditing of the accounts.	
<b>4</b>	<b>Pinfold</b>  LMC confirmed that the Manager of the Community Pay Back Team would be attending the Pinfold at 11 am on 13 March 2012. Whilst there LMC to ask him to look at the wall at the War Memorial to see if he would be able to help with this too.	

	<p>Despite a request for volunteers at the Public Meeting on 17 March 2012 to assist with the moving of stones to the Pinfold, no one turned up and this work was carried out by LMC and Alistair. Work still needs to be done in this regard before the Community Pay Back Team starts, therefore, KW to contact villagers to see if anyone is willing to help. The date set for this was 10 am on Saturday 31 March 2012.</p> <p>It was agreed that the quote of £90.00 obtained by EB for the provision of a portable toilet at the Pinfold for the Community Pay Back Team for a period of three weeks was acceptable. EB to book this once the start date was confirmed.</p>	<p>KW</p> <p>EB</p>
5	<p><b>Website Progress</b></p> <p>KW had received information from LMC. MD to provide outstanding information re. The War Memorial and The Burghwallis together with an article on the British Legion by w/e 19 March 2012. A meeting was arranged between LMC, KW and GL to be held at The Old Cottage at 1.30 pm on Friday 23<sup>rd</sup> March in order to finalise the content and the layout of the website. It was hoped that the website would be up and running by the next Council meeting. WN informed the meeting that if a Council had a website, it was a requirement to display its Declaration of Trusts. LMC informed that Burghwallis did not have any declarations so a 'Nil' statement would be displayed.</p>	<p>MD</p> <p>KW</p> <p>LMC</p> <p>GL</p>
6	<p><b>Planning Applications</b></p> <p>None. WN to check DMBC website before all meetings in future.</p>	<p>WN</p>
7	<p><b>Correspondence</b></p> <p><b>Email received from Don Early re. Queen Elizabeth II Fields Challenge:</b> LMC said that he thought our field wouldn't qualify as our field was a Memorial field and that we wouldn't be able to change it's name. KW to check with Don Early and revert at next meeting. WN to telephone Rocky Sharrock at The National Playing Fields Association (LMC to provide WN with number) and revert at next meeting.</p> <p><b>Newsletters:</b> Sales literature re. litter picking – no action required.</p> <p><b>Plantscape:</b> Sales literature re. planting around the village – no action required.</p> <p><b>PCJCC Minutes:</b> For Councillors information only – no action required.</p> <p><b>Referendum Announcements:</b> These had been posted on the village notice boards – no further action required.</p> <p><b>Email from Helen McCluskie, Planning Officer, DMBC re. LDF Allocations:</b> LMC to review correspondence and respond to Helen McCluskie in due course.</p> <p><b>Letter from DMBC – Public Rights of Way Forum:</b> Notification of a</p>	<p>KW</p> <p>WN</p> <p>LMC</p>

	<p>meeting to be held at 10 am on 22 March 2012 at Carr House Centre, Danum Road, Doncaster. MD to attend.</p> <p>LMC thanked GL for sending a letter to the Jubilee Committee thanking them for all their hard work and making a success of the fund raising event they had held on 4 February 2012. KW confirmed that the Committee really appreciated this.</p>	MD
8	<p><b>Neighbourhood Plan</b></p> <p>LMC had attended the all day “Are You Neighbourhood Plan Fit” seminar at The Hub on 6 March 2012 <i>(the same seminar was being held in Sheffield on 21 March 2012 for those who did not attend the 6 March one in Doncaster)</i>. This seminar set out Doncaster Council's Core Strategy for 2011-2016 which forms the basis for village Community Plans. LMC informed the Council that if it wanted to form a Community Plan then it needed to register its interest to do so by 1 April 2012, therefore, a decision had to be reached at this meeting. LMC informed the meeting that a Government grant of £20k may be available to fund the project (although it would, in reality, cost much much more and further funding would need to be obtained) with a lot of work involved for everyone. After much discussion and the proposal being put to a vote (3 to 2), it was decided that the Council did want to form a Community Plan.</p> <p>This being the case, the villagers would need to be consulted telling them that we were going to form a Community Plan and outlining the advantages/disadvantages of doing so. LMC to register our interest and provide more details/a presentation on this at the next meeting.</p>	<p>LMC</p> <p>LMC</p>
9	<p><b>Any Other Business</b></p> <p>MD to look into the rumour that the bus service through the village was to be removed and revert at next meeting.</p> <p>All agreed that the Wind Farm presentation at the Village meeting was exceptionally poor.</p> <p>KW has 17 ft<sup>2</sup> x 1” thick of stone in random sized pieces. Unfortunately this is not enough to cover the area around the War Memorial. It was suggested that the Council go back to where she first bought it for the rest to get a good match.</p> <p>MD had made the necessary repair to the road sign of Abbey's Walk. The Council extended their thanks to him.</p>	<p>MD</p> <p>KW</p>
10	<p><b>Date, Time and Venue of Next Meeting</b></p> <p>19.00 hours - Tuesday 24 April 2012 The Burghwallis</p>	All

Signed as approved: ..... Date:  
**Cllr. L M Coupland OBE**  
**Chairman**

Signed as approved: ..... Date:  
**Cllr. G Laming**  
**Vice Chairman**