**Burghwallis Parish Council**

Minutes of the meeting of Burghwallis Parish Council held at 1900 hours on Monday 8th September 2014 at The Burghwallis Public House, Burghwallis.

**Present:** Chairman: K Walters

 Councillors: E Bell

 B Grimes

 D Hudson

 J Laming

1 **Apologies:** W Nicholls

2 **To welcome any members of the public**: No members of the public were in attendance.

3 **To receive any disclosures or declarations of interest**: There were no disclosures or declarations of interest made from any attending councillors on any item due to be discussed.

4 **Minutes of the last meeting – 11th August 2014**: Proposed by KW, seconded by EB and agreed by all that the minutes of 11th August 2014 be accepted as a true record.

5 **Matters arising (if not on the agenda):**

 **Plague Well**: EB suggested a marine ply board (3x2ft) and lettering by Timpson’s, Frenchgate Doncaster. EB has proposed that the board be placed in the garden of George Kleiber on the far side of the stream. This was opposed by the councillors and the original suggestion of a sign similar to those in nature reserves be erected. Brian Glidden has agreed to provide a sketch of the original plague well and the suggested description by KW to be included on the sign. It was requested that Wendy bring the booklet on signage boards to the next meeting for discussion.

 **Bench opposite St Anne’s**: EB has priced up a sign to recognise the work done by the late Mr Cordray senior. Jill to contact Ian Cordray re wording and materials to be used and check prices from Timpson’s.

6 **Financial Matters:** To be carried forward to the next meeting.

7 **Neighbourhood Plan:**

 7.1 Minutes for the NP meeting held on the 19th August 2014 - it was proposed by KW and seconded by JL and agreed by all that these be a true and accurate record.

 7.2 **Litter Picking**. This was done on 30th August 2014 on Abbes Walk and Burghwallis Lane – a total of 8 bags were collected and large items reported to DMBC for collection.

 7.3 **Hedge Rows**: KW to contact the Woodlands Trust and order the trees.

 7.4 **Wild Flowers**: These are to be set on 8th November 2014. Time to be agreed at next meeting. The areas to be set will be cleaned up and EB to provide the use of a rotavator. All to bring their own tools i.e. rakes, spades etc.

 7.5 **Bulb Planting**. DH to contact Parker’s re offers on bulbs. To let all councillors know what the offers are by e-mail. He has been given a budget of £70.

 7.6 **Footpaths & Verges**. To await update from Wendy re contacting DMBC on this.

 7.7 **Pinfold.** JL has priced up the cost of the slate-£150-no VAT for 2 tonnes.

 **Action:** JL to get confirmation of colours before next meeting.

 7.8 **St Anne’s Rest Home**: KW and JL had a meeting with Tom Garrud on 4th September 2014. There are 2 residents left in the home and it is expected they will have left before the end of September 2014. Planning permission will be needed for change of use and they are to liaise with DMBC regarding this. Ad-hoc are still dealing with the Guardianship issue. The grounds are in good order and running repairs seem to be being carried out. The gate posts are in the process of being re-built by 2 stone masons.

 7.9 **Village Pump**: To be carried forward so Wendy can update members at the next meeting.

 **Actions**: EB to get the measurements for the signs to JL and then to e-mail Wendy as DMBC need these before they will consider permission for the signs to be installed.

 EB to contact Doncaster College re the amount of donation required for making the signs.

 7.10 **Street Lighting**: To be carried forward to next meeting.

 7.11 **Bird Boxes**: Six have been installed by DH and his wife Barbara on 30th August 2014. We would like to thank both Barbara and Dave for this.

8 **Events Committee**: No new volunteers have come forward – it is unlikely there will be a village fete next year. A seat has now been bought by the Events Committee and the Parish Council has signed transfer paper work so that the seat is now to be included in the assets register. Proposed by BG and seconded by JL.

 **Actions.** Wendy to include the seat on the assets register.

 KW to contact Alan Jones – ward councillor re getting the seat installed and secured in place.

9 **Poor’s Field**: Only 1 questionnaire was completed and returned voting that we continue with the senior citizens Christmas lunch.

 Members of the PC voted on the following options:

 Xmas lunch for senior citizens - 5

 Xmas Tea-time buffet for all - 0

 Other suggestions - 0

 **Actions:** EB to ask Ken Jackson - the singing farmer if he is available to attend and how much he would charge.

 All PC members to come up each with a suggestion each for entertainment, and bring to the next meeting.

10 **Website**: 737 hits from 1st to 31st August 2014.

11 **Council complaints Procedure**:

 **Actions:** WN to appraise document and include in the standing orders.

12 Planning Applications: No applications were submitted.

13 **Correspondence**: E-mail correspondence circulated – LTN1 Council Power to Discharge their functions& LTN5 Parish and Community Council Meetings to be included in Standing Orders.

 **Actions:** WN to include these into the Standing Orders.

 Letter received by KW from the Office of National Statistics (no date on letter) regarding flexible employment contracts.

 **Actions**: KW to forward to WN.

14 **Any Other Business:**

 1. JL has purchased the agreed cans of cider for Ian Cordray at a cost of £7.96.

 2. Park Inspections to be carried out by DH for the rest of this month and KW to take over the October rota. This will then continue with its normal rota.

 3. JL stated that there is a wall on Abbes Walk, near to the Sutton end, which is so high it is an accident waiting to happen.

 **Actions**: JL to contact Highways and Byways to request they inspect the site and see if it is a danger and if anything can be done about it.

 4. DH found a noose hanging from a tree in the village park and has cut this down.

 **Actions**: All PC members to be aware of these and have them removed if found.

 5. Complaints have been voiced over the number of ducks being killed on Grange Lane near to Mill Lane.

 **Actions:** BG to contact DMBC, Highways and Byways re getting a sign put up to make motorists aware of the danger. There is already a sign at the other end of Mill Lane.

 6. Laptop issues to be carried forward to next meeting.

Meeting closed at 8:45pm

15 **Time, Date and Venue of next meeting:**

 **7.00pm on Tuesday 7th October 2014 at The Burghwallis Public House. Burghwallis.**

Signed as approved……………………………………………………… Date

 Cllr. K Walters, Chairman

Signed as approved……………………………………………………….. Date

 Cllr. J Laming, Vice Chairman