

## **BURGHWALLIS PARISH COUNCIL**

### **MINUTES OF THE MEETING OF BURGHWALLIS PARISH COUNCIL MEETING HELD AT 19:00 HOURS ON MONDAY 14 APRIL 2014 AT ALEXANDER HOUSE, HIGH STREET, ASKERN**

**Present:** Chairman: K Walters  
Councillors: G Laming  
E Bell  
B Grimes  
D Hudson  
Clerk: W Nicholls

#### **1 Apologies**

No apologies were received.

#### **2 To welcome any members of the public**

No members of the public were in attendance.

#### **3 To receive any disclosures or declarations of interest**

There were no disclosures or declarations of interest made from any attending Councillors on any item due to be discussed.

#### **4 Minutes of the last meeting (18 March 2014)**

Due to its irrelevance, BG requested that item 17.1.2 be removed. This being the case, it was proposed by GL, seconded by BG and agreed by all that the minutes of 18 March 2014 be accepted as a true and correct record. **Action: WN**

#### **5 Matters arising (if not on the agenda)**

KW had received a letter from David Cameron in relation to the Eligibility for the new Employment Allowance (to reduce monies paid for National Insurance Contributions). WN to forward to D Malley (payroll services provider) for her comments in relation to the same. **Action: WN**

#### **6 Financial Matters**

6.1 It was proposed by KW, seconded by BG and agreed by all that the bank reconciliation to the year ending 31 March 2014 be accepted as a true and accurate record.

WN advised that the first tranche of the Precept (£2,500.00) had since been received on 4 April 2014.

6.2 It was proposed by KW, seconded by GL and agreed by all that the invoice from DMBC for the third tranche of the election fees be paid.

- 6.3 It was proposed by BG, seconded by GL and agreed by all that the invoice from DMBC for the Grounds Maintenance – periods 10-12 be paid.
- 6.4 It was proposed by BG, seconded by GL and agreed by all that the invoice from YLCA for subscription fees be paid.
- 6.5 It was proposed by BG, seconded by KW and agreed by all that the Clerk's expenses to 14 April 2014 be paid.
- 6.6 It was agreed by BG, seconded by KW and agreed by all that the Petty Cash be replenished by £20.00.

## **7 Neighbourhood Plan**

- 7.1 Minutes of the Neighbourhood Plan meetings held on 27 March 2014 and 7 April 2014 – it was proposed by KW, seconded by BG and agreed by all that these be accepted as true and accurate records.
- 7.2 Actions from the Village Meeting (19 November 2013). Each item on the document headed "Proposed Actions for discussion at the Parish Council Meeting on 11 February 2014" was discussed. All agreed that this document should be updated with this meeting's comments/action points typed in green. See attached Appendix 1. **Action: WN/ALL**

## **8 Events Committee**

Notes of the meetings held on 20 March 2014 and 8 April 2014 - It was proposed by KW, seconded by BG and agreed by all that these be accepted as true and accurate records. KW asked permission from the Council Members on behalf of the Events Committee, if a Car Boot Sale may form part of the Village Fete this year with 16 cars (on a first come basis) parked on the Playing Field.

## **9 To receive an update on the new village signs**

GL and EB had completed the Planning Application forms. EB had also telephoned DMBC in this regard. During this telephone call EB had been informed that Planning Permission was not required to erect the directional signs to the Village Pump and the Pinfold and that DMBC would email written permission to KW in this regard. Once this email is received, KW to let EB know so that he can place the order for the signs with Doncaster College. All agreed to reimburse EB with the copying costs of the forms (£8.12). **Action: KW/EB**

## **10 Kerb/verge opposite The Abbe's Walk**

EB informed the meeting that he had a site visit booked with DMBC for 16 April 2014. EB to report back at the next meeting. **Action: EB**

**11 Website**

KW reported that the website had received 477 hits last month. She had also added articles re. fracking, the death of Mrs Clarkson and some photographs of the daffodils around the village in full bloom.

**12 Anne Family Crest**

KW had mocked up several designs for the new logo. All agreed the words "Burghwallis Parish Council" should be kept together and not split around the coat of arms. All agreed that the old-fashioned font should be used. KW to produce further mock-ups for a final decision to be made at the next meeting. **Action: KW**

**13 South Yorkshire Police Training in the village – June/July 2014**

All Councillors to let their neighbours know that the Police would be carrying out training exercises around the village and in Squirrel Wood on 11/12, 18/19 and 25/26 June and 2/3, 9/10, 16/17 and 22/23 July 2014. KW to post this information on the website and also to put notices up on the village notice board and in The Burghwallis when full details are received from Police Constable Shaun Clarkson.

**Action: KW/ALL Councillors**

**14 Training for Councillors**

WN to obtain details of training courses for Councillors in time for the next meeting.

**Action: WN**

**15 Planning Applications**

There had only been one application, a 'Works to Tree in Conservation Area' at Robins Wood, Grange Lane. This fell under the 'Exempt Works' category, therefore no action was necessary.

**16 Correspondence**

16.1 Email correspondence already circulated – all agreed that no further action was required.

16.1.1 DMBC Consultation – Following discussion it was proposed by KW seconded by BG and agreed by all that no action be taken in this regard.

16.1.2 NALC Policy Review Survey - Following discussion it was proposed by KW seconded by BG and agreed by all that no action be taken in this regard.

16.1.3 Public Rights of Way – BG to obtain maps of all footpaths around the village. This item to be carried forward to the next meeting.

**Action: BG**

**17 Date and time of next meeting**

Annual General Meeting - **7.00 pm on Tuesday 6 May 2014** in The Burghwallis Public House followed by a meeting of the Poor's Land Charity, followed by the Council meeting.

Signed as approved: ..... Date: .....  
**Cllr. K Walters, Chairman**

Signed as approved: ..... Date: .....  
**Cllr. G Laming, Vice Chairman**

Attached:  
Appendix 1 – Neighbourhood Plan Questionnaire Proposed Actions  
(updated at meeting of 14.4.14).