**Burghwallis Neighbourhood Plan Working Group**

**Minutes of Meeting 24th March 2015**

**Present:**

 Parish Council: Kath Walters, Brenda Grimes, Jill Laming

 Working Group: Adrian Sowden (Chair)

**Apologies**: Alistair Owens (Secretary)

 Planning Aid: Megan Wilmott, Mike Dando

Minutes of meeting held on 23rd January 2015 accepted.

1. **Correspondence from final consultation:**

**Yorkshire Wildlife Trust** – suggest incorporate comments on Policies D1, D2, Aspirational Policy – Protecting Natural Habitat.

**Alison Briggs** – Comments have no bearing on the Plan

**Jamie Leeson – Fields in Trust –** Comments have no bearing on the Plan

**Elisa Atkinson – Highways Agency -** ditto

**Ed Miliband -** ditto

**The Coal Authority -** ditto

**Natural England -** ditto (Kath to complete

feedback form)

**Mr.** **A. A. Lund** - comments to be discussed at the 2nd April 2015 meeting

**Carol Dodds –** **First 4 Care Ltd –** Comments have no bearing on the Plan – Adrian to confirm what has been received enclosing the 6 copies of the feedback forms from August 2014.

1. **Timeline/Actions**
* 27th March – end of consultation period.
* Week 15 – Preparation of Consultation Statement.
* Meeting 2nd April – Discuss examiner appointment process, clarity of actions and who
* Arrange meeting with Jane Stimpson re Consultation documentation.
1. **Financial Report**

Expenditure £608.68 Balance remaining £786.32

1. **Updates on Website, Facebook and Gmail**

 All included in item 1.

1. **Members of the Public** – None present at the meeting.
2. **Any other business** – None
3. **Date of next meeting** – 2nd April 2015 at the Burghwallis Pub at 7 pm.