

## **Meeting of Burghwallis Neighbourhood Plan Working Group**

**Venue:** Alexander House Askern

**Date:** 7<sup>th</sup> August 2014

**Present:** Council: Kath Walters, Brenda Grimes, Jill Iaming

Working Group: Adrian Sowden (chair) Alistair Owens (sec)

Planning Aid: Mike Dando

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Minutes of the meeting of 22<sup>nd</sup> July 2014 accepted.

### **Actions:**

**Public Meeting** 12<sup>th</sup> August 2014. The Burghwallis pub reopened on the 8<sup>th</sup> August. It is therefore able to accommodate the public meeting that will provide residents with the current status and seek their opinion.

A poster will be placed in the pub to advertise the meeting. *Kath*

The slides to support the meeting are in preparation. *Adrian*

The mail drop was completed on 4<sup>th</sup> August. All residents and stakeholders received a copy of the leaflet and questionnaire. The closing date for the questionnaire is 15<sup>th</sup> August to allow the public meeting to provide further information to recipients.

Mike Dando advised we send a copy of the leaflet to Jane Stimpson to screen the content for clearance against the following criteria:

1. Strategic Environmental development
2. European obligations ( habitat regulations assessment )

*Kath*

### **Timeline:**

Mike Dando requested that the timeline of outstanding actions up to the referendum be updated in readiness for the public meeting on 12<sup>th</sup> August. *Adrian*

## **Policies:**

Draft 4 was presented at the meeting. Mike Dando provided an update to enhance the structure of the content and comply with the format required. These comments are being incorporated into draft 5. This draft to be then submitted to Mike Dando and Jane Stimpson by the end of September. *Alistair*

Evidence re *Protect Areas Designated As Local Green Space. 3 Criteria Para 77 National Planning Policy Framework Document* needs to be provided for each open space listed.

Final draft of policy documents required for 6-week consultation period aimed at January 2015. This can be a pdf circulated by email or a draft print of the document. The full document will not be printed until it is fully appraised by the review team and adopted by the DMBC. This can take 9 months after the plan is submitted after the consultation period and referendum. Responsibility for the final printed document lies with the DMBC.

## **Financial report:**

Expenditure to date £ 483.68

Balance £ 911.32

## **Date of Next Meeting:**

19<sup>th</sup> August in the Burghwallis pub at 19:00

Apologies: Brenda Grimes