

Minutes of Neighbourhood Plan Working Group

Date: 22nd July 2014

Venue: Alexander House, Askern

Present: Kath Walters, Brenda Grimes

Working Group: Adrian Sowden (chair) Alistair Owens (sec)

Planning Aid: Megan Wilmott

Apologies: Jill Laming

Minutes of meeting 10th July 20 2014 accepted

Village Fete

The working group manned a stand to give out the update leaflets and answering any questions to interested parties.

Update leaflet and Questionnaire

These documents have also been added to the website and Facebook pages. Megan

Unfortunately the venue published for the public meeting, the Burghwallis pub has again closed. A new venue is being sought which will include the possibility of using a room at St Anne's, the function room at the pub providing we can gain access from the owners and a marquee on the pub car park. *Kath*

A change slip will be included with the update leaflet giving the new venue before being delivered to all residents in the parish. Artwork for the change note to be given to *Brenda by Adrian*

A poster will be positioned on the pub door giving the location of the new venue. *Kath*

Policy Document.

The first draft of the polices document has been completed. The second draft is under way to include observations and recommendations from Planning Aid. This action to be complete ASAP. *Alistair*

Marketing Plan

In addition to the mail shot delivery to all residents a letter will be sent to all stakeholders in the parish

Financial report

Additional funding

An application for additional funding was submitted, however, it was later revealed the current grant would be adequate for the working group needs. The additional funding application was therefore withdrawn.

Expenditure to date £460.59

Balance. £934.41

AOB

None

Members of the public present: none

Date for next meeting: Essential that Mike Dando is present thus date to be confirmed (Mike currently on leave). Suggested date 5th August 2014 at 19:00. Venues Alexander House Askern