

**Burghwallis Neighbourhood Plan**  
**Minutes of Meeting 22th December 2014**

**Venue:** Burghwallis Public House

**Attendance:**

**Parish Council:** Kath Walters ( acting chair) Brenda Grimes

**Working Group:** Alistair Owens( secretary)

**Apologies:** Adrian Sowden, Jill Laming, Mike Dando, Megan Wilmott

Minutes od meeting held on 8<sup>th</sup> December 2014 accepted.

**Actions:**

**Planning Leaflet:** It was agreed the recent flyer from DMBC highlighting the benefits of neighbourhood planning was ideal to include with the pending mail-drop advertising the public consultation period. A total of 250 copies would be required – this has also been added to the website.

Printing costs of 250 leaflets to be explored via the printer and the DMBC who it is felt may have a stock of such leaflets to support the other NP being prepared throughout the DMBC

*Kath*

**Broadband:** We have been advised to include the current suppliers of broadband to the village in the NP.

*Brenda*

**CDF deadline:** It has been confirmed the deadline for the final expenditure of the grant is 31<sup>st</sup> January 2015 ( and not the previous deadline of 31<sup>st</sup> December 2014 )

*Kath*

**Aspirational Policies:** Megan is to review this section once we have received the comments from both Mike Dando and Jane Stimpson

*Megan*

**Draft 10:** Various updates have been incorporated into draft 10 of the Plan

*Adrian*

**Location Map:** A map is to be included in the NP highlighting the locations of the following key elements. The map is to be drafted by the NP team and submitted to Donna Halliday of the DMBC who is to help us with the production of a final map:

- Green spaces
- Monuments
- Listed buildings
- Pub field
- Squirrel wood
- Burghwallis Playing Field
- Burghwallis Park
- Scorcher Hills paddock
- Poor's Field

*Alistair*

**Burghwallis Pub:** A recent “Tonight” programme on TV highlighted the trend for pubs being able to avoid the change of use restrictions. The programme advised local residents to explore the option to get a pub recognised as a local amenity to gain some planning protection. Jane Stimpson to be approached for further advice on this matter.

*Kath*

**Timeline:** The timeline is to be updated to show the Public Consultation period from 26<sup>th</sup> January to 26<sup>th</sup> March 2015

*Adrian*

**Preliminary Consultation:** Email comments from Jane Stimpson and the response from Mike Dando need to be incorporated into a reply to Jane.

*Kath/Adrian*

Planning Aid England: Mike advised we need to submit a renewal request to extend the support from planning aid from January 2015. Request has to be submitted by 31/12/14 We are advised the support may be handled by a different consultant from January 2105.

*KathAdrian*

### **Financial Report:**

Expenditure to date £ 543.68

Balance of grant £851.32

### **Expenditure planned to end of project**

1. Printing quote to be updated to include 31 copies of the final 60 page report
2. 30 copies required for future reference (in addition to report being held on the website as a pdf).
3. Drop in day; room hire planned for 4<sup>th</sup> week in consultation period.

**Public attendance:** There were no members of the public present.

**AOB:** None

**Date of next meeting:** 5<sup>th</sup> January at 17:00 in the Burghwallis pub.