

Minutes Of Burghwallis Neighbourhood Plan Working Group

Date: 26th May 2015

Venue: Burghwallis Pub

Present:

Parish Council: Kath Walters, Brenda Grimes, Jill Laming

Working Group: Adrian Sowden (Chair) Alistair Owens (Sec)

Planning Aid: Megan Wilmott (volunteer)

Apologies: Mike Dando

Minutes of meeting held on 02.04.15 accepted

Actions:

Final grant funding:

This has been agreed with the Community Development Foundation to the end of the project.

Funds have been transferred to Burghwallis Parish Council against budgeted items of expenditure.

Screening Document:

This document has been circulated to all members for information and comment.

Recommendations from Planning Aid

Mike Dando submitted a comprehensive appraisal of the draft document and advised on the feedback comments received during the recent public consultation period. Mike also attached a breakdown and suggested responses re Alison Briggs's representations. Adrian is to circulate to the group a copy of Mike responses

The consultation statement document is 34 pages long with the feedback from the public during the review is a further five pages long. These comments need to be reviewed and any appropriate actions taken to update the final NP documents. Adrian will then incorporate Mike's comments into the main document.

The group is requested to then proof read the final document and ensure that the transfer of Mike's comments are correct.

All

Mike Dando further recommended the final draft should be scrutinised by a third party before being submitted to the independent auditor. Planning Aid have the capacity in their support budget to complete exercise, which was agreed by the working group.

Alistair to contact Mike to take up this option.

Alistair

Broadband

Megan has reviewed the broadband policy in line with recommendations by Mike and feedback from other neighbourhood plans.

Financial Report

Expenditure £608.68

Balance remaining £786.32

Basic Conditioning Statement

Sustainability Assessment

Jane Stimpson advised the sustainability assessment for the Burghwallis plan is not required. This will be confirmed at a meeting with Jane on 28th May. A letter from Jane to be included in the plan.

Mike accepts Jane's view but felt that it would be good practice to include a sustainability review in order to avoid any issues from the final auditor. Megan has agreed to scrutinise the plan accordingly and complete a review schedule in a similar fashion to that included in the Allendale plan. Megan is striving to complete the exercise by 25th June.

Megan

Timescale:

The next stage of the plan is to complete all actions by 25th June.

Agenda items for meeting with Jane Stimpson 28th May 2015

1. Process to appoint third party auditor
2. Confirmation that we do not need a sustainability assessment (accepting that we will complete an outline schedule based on Mike recommendations
3. Confirmation that the final print and advertising costs are borne by the DMBC

AOB

No items

Members of Public Present

None present.

Next Meeting

Date: 2nd July at 19:00 in the Burghwallis Pub