

Notes from the DMBC consultation meeting: 28th May 2015.

In Attendance:

Jane Stimpson DMBC

Mike Dando: Planning Aid

Working Group: Adrian Sowden (Chair) Alistair Owens (sec)

Parish Council: Kath Walters, Brenda Grimes.

Apologies: Jill Laming

Venue: Burghwallis Pub.

Adrian gave an overview of the status of the neighbourhood plan and the consultation report. The working group is striving to complete all outstanding stages by 20 June 2015.

Jane confirmed that the DMBC couldn't see any further issue with the plan report so far. It had been scrutinised by Helen McClusky of the DMBC who has in turn emailed the report to 3 external referees. Their response will be forwarded to the working group and also published on the DMBC website.

Mike Dando confirmed that the sustainability report is not a statutory requirement but its inclusion holds merit, as it will answer any query by the external examiner. Mike also recommended the reports be scrutinised by a third party as a health check before final release, but agreed that the end of June timescale would prevent this exercise.

Update:

When the NP and consultation reports are ready Jane will publish them on the DMBC website and advertise the fact the plans had been submitted and are open for scrutiny for a further period of six weeks. Jane will also contact the statutory bodies and any respondents during the consultation period.

Jane will forward a questionnaire next week seeking contact details of key stakeholders etc. Alistair to complete the details and return.

External Examiners.

Jane will forward a short list of three examiners, one of who is to be appointed in association with the working group, to review the Burghwallis plan. Costs involved with the examination to be borne by DMBC. Mike recommends the selected examiner be sent a copy of the reports in advance of the completion of the 6 week consultation period in order to review the scope of the report.

Any representations received during the due process consultation period will be dealt with by the DMBC and copied to the working

group. We are requested not to respond to any comment from the public.

Costs:

The DMBC will bear the costs associated with the external examiner and the referendum. The referendum timing will be set and organised by the DMBC democratic services team. We are able to canvass locally for support of the scheme and encourage voting.

Actions:

Any modifications to the plan subsequent to its handover to the DMBC will be handled by the DMBC. Ideally the result of the plan examination should be received by the end of September to coincide with the operations of Planning Aid.

All documentation including the reports from now on will be in electronic format.

Jane stated that she is willing to review a copy of the reports to offer her comments before they are formally submitted.

The DMBC will advertise our final submission on their website any add any modifications identified by the examiner and also handle any negotiation with the examiner.

We can also announce that the plan has been submitted on our website.

Timescale:

25th June - Megan (volunteer) to submit a summary of the conditioning statements.

2nd July – Working group to finalise all aspects of the plan reports.

8th July - Jane will pre-empt the submission to the examiner by preparing letter to interested parties before she goes on leave. (contact details submitted in response to her questionnaire – re Alistair)

AOB:

Mike advised he is leaving Planning Aid at the end of September to commence as an independent consultant.