

Burghwallis Neighbourhood Plan Working Group

Minutes of the meeting held on 22nd January 2016

In Attendance: Parish Council: Kath Walters, Jill Laming, Brenda Grimes

Working group: Adrian Sowden (chair) Alistair Owens (secretary)

Minutes of meeting held on 2nd July 2015 accepted.

Actions:

The meeting was called to review and adopt the changes recommended by the external examiner of the last draft of the plan.

Examiners report:

The examiner made comments on areas that needed cross reference support, improvements to diagrams and maps and the deletion of the section on local monuments.

The working group accepted all such comments and advice from the examiner. The following actions are thereby underway:

Text amendments:

The amendments to the text are to be incorporated into the plan along with any subsequent repagination. It is proposed the final electronic version of the plan will be resubmitted to the DMBC on 8th February 2016. A blank page to be left to allow the new diagrams and maps to be easily inserted.

Action: Kath and Adrian - meeting Friday 29th January 2016

Maps and diagrams:

The maps requiring greater OS detail will be compiled in association with the DMBC

Action: Alistair

Proof reading:

Once the amendments are complete the electronic version will be proof read and cross referenced with the examiners' report before resubmitting the final document to the DMBC

Action: Kath and Claire to start immediately the text update is complete, estimated start 1st February 2016

Web site:

The Burghwallis web site is to be updated with the current status and promote any announcement or advertisement issued by the DMBC with regards to the referendum.

Referendum:

This process is to be handled entirely by the DMBC.

Action Jane

Data archiving:

All documentation to be collated and stored at the Doncaster Archives in Balby.

Action: Kath.

Megan.

The working group are to recognise the significant contribution made by Megan Wilmott, a volunteer via Planning Aid, towards the compilation of the plan

Date of next meeting to be decided after the date for the referendum is known. The working group are allowed to then canvass support for the plan.