



**Burghwallis  
Parish Council**

**MINUTES OF THE MEETING HELD ON THURSDAY 30<sup>TH</sup> NOVEMBER 2017**

<b>In Attendance:</b>	Chairman	D Maxwell
	Councillor	D Hudson
	Councillor	B Grimes
	Councillor	J Laming
	Clerk	J Halsall

**Chairman's opening remarks and Declarations of interest**

**1. Apologies for absence**

None

**2. Councillor Vacancy**

No applications have been received.

**3. Minutes of the meeting held on Monday 25<sup>th</sup> October 2017**

**RESOLVED** that the minutes be signed.

**4. Matters arising from the minutes**

- Compost Heap – All ready to sort **Action: DM**
- Owston Lodge (Sutton Lodge) No update received **Action: AW**
- A Memorial plaque for 2 former PC members was agreed for the benches in the park **Action: JL**
- Data Protection Information. Councillor Maxwell attended a meeting recently and reported DMBC are issuing a guidance in April 18 **Action: JG**
- Notice Board has been installed and info displayed
- Transparency code funding application has been approved
- Grass cutting on the verge of Grange Lane has still not been done
- Christmas tree has been ordered with delivery w/c 4<sup>th</sup> December. Power supply, lights and decorations to be arranged **Action: ALL**
- Litter pick had been completed.

**5. Financial Matters**

400206 £283.90 Clerk Salary Oct, Nov & Dec  
400207 £146 HMRC PAYE Oct, Nov & Dec  
400208 £19.38 D Maxwell Website fees & USB  
400209 £20 Royal British Legion Wreath  
400210 £25.79 B Grimes Dog Signs & Tags  
400211 £42.96 D Hudson Trees

**RESOLVED** that the accounts payable be approved and the cheques signed.  
Bank Statement signed by Councillor Hudson  
Budget and Precept was agreed to stay the same

SIGNED.....

DATE.....



**Burghwallis  
Parish Council**

**6. Playing field/Pinfold**

Bank account has been closed, with funds transferred into parish Council account for the playing field maintenance charges. The current contract states 19 visits per year. Proof of attendance was required for future visits. **Action: DM**

Councillor Grimes reported on the gate catch has snapped off and suggested a post to stop this from happening **Action: DM**

The leaves are still to be cleared

**7. Poor's Field**

Councillor Laming will sort a new contract out in which is due Nov 18 **Action: JL**  
14<sup>th</sup> December Christmas Lunch and entertainment has been sorted.

Currently 31 attendees with lunch to start at 12.30pm, entertainment to follow at 2pm. Annual Charities commission return has been completed.

**8. Planning**

17/02652/TCON – Tree Pruning – 4 Dalton Walk

17/02488/FUL – Single Story Extension – 11 Grange Lane

17/02881/FUL – 2 storey side extension – 1 Holly Farm Court

No objection/comments received

**9. Correspondence**

Emails all circulated.

Certificate of commemoration was received for the Red Ensign Day Flag, This was displayed in the notice board. The date for commemoration next year has been advised as September 3rd. **Action: DM**

**10. Tribute for Kath Walters**

Suggestions were made:

To replace or renovate the bench on Grange Lane and put a plaque on it– This would be looked into. **Action: DM/JL**

Raised flower bed in the park – Councillor Grimes reported in the past these haven't grown due to the trees.

Councillor Laming reported on a wooden bus stop in Campsall Village that would look good in the village. To be looked into. **Action: JH**

**11. Website**

492 Hits with 1189 Page Views

Future Priorities page needs updating, rewording or removing

**Action: ALL**

**12. Defibrillator & First Aid Training**

After a recent meeting Councillor Maxwell reported that if the Parish Council can raise £999 Yorkshire Air Ambulance will fund the difference.

Current funding applied at Howdens Joinery, Asda and British Legion.

The Burghwallis pub would also arrange a charity night to help with funds.

Any shortfall to be made up from PC funds.

**13. Training**

Nothing - Remove from Agenda

SIGNED.....

DATE.....



Burghwallis  
Parish Council

**14. New Matters/Any Other Business**

Burghwallis Sign on Scorchers Hills Lane, back is damaged and needs a support board. Agreed to look into

**Action: DM**

Christmas Tree Lighting switch on arranged for 9<sup>th</sup> December.

Mulled wine, Mince pies, Gazebo, Organist, Lights, Table.

**Action: All**

**15. Next Meeting**

The next meeting will be held on **Tuesday 9<sup>th</sup> January 2018** at Burghwallis Public house. Commencing at 7pm.

There being no other business the meeting closed at 8.55pm.

SIGNED.....

DATE.....