



Burghwallis  
Parish Council

**MINUTES OF THE MEETING HELD ON TUESDAY 15<sup>TH</sup> MAY 2018**

**In Attendance:**  
Chairman D Maxwell  
Councillor D Hudson  
Councillor B Grimes  
Councillor J Laming  
Clerk J Halsall  
2 Residents from the Village

**Chairman’s opening remarks and Declarations of interest**

**1. Apologies for absence**

Councillor R Lomas

**2. Minutes of the meeting held on Tuesday 3rd April 2018**

**RESOLVED** that the minutes be signed.

**3. Matters arising from the minutes**

- Owston Lodge (Sutton Lodge) No update received **Action: AW**
- Data Protection – Ongoing compliance **Action: DM/JH**
- Defibrillator has been installed and training will take place 5<sup>th</sup> June at 7pm
- Sign on Scorcher Hills Lane – Sign is to be fitted **Action: DM**
- Fly Tipping around the village is getting worse. Councillor Grimes has reported and still waiting collection **Action: BG**
- Memorial Boundary Wall – Need confirmation from Councillor White again with regards to the height and who is responsible for repairs **Action: AW**
- Stone Trough for Kath Walters memorial was agreed **Action: JL**
- Bench on Grange Lane is in need of repair/renewal - Cost of £499.20 from DMBC as this was a specialist job. This was discussed, considered and agreed. Councillor J Laming abstained. **Action: BG**
- Village Flag was now flying the reserve flag. A smaller flag was needed. Agreed to find out where the original one was purchased as they will have the art work **Action JH**

**4. Financial Matters**

- 400226 – DM Payroll Services Annual Charge £60.00
- 400227 – HMRC PAYE £174.80
- 400228 - J Halsall Salary £355.96
- 400229 – Cancelled
- 400230 – D Maxwell Expenses £39.30
- 400231 – A Bosmans Annual Audit Fee £55
- 400232 - Came & Co Annual Insurance Charge £692.54

**RESOLVED** – The Annual Insurance agreed at a 3 year fixed premium  
**RESOLVED** that the accounts payable be approved and the cheques signed.  
Bank Statement signed by Councillor Hudson  
Annual Audit of 2017/18 accounts were reviewed. Internal audit had been completed.  
**RESOLVED** – The Annual Accounts were agreed and signed

SIGNED..... DATE.....



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**5. Playing field/Pinfold**

Nothing to report – Already dealt with

**6. Poor's Field**

Nothing to report – Already dealt with

**7. Planning**

Nothing to report

**8. Correspondence**

Emails all circulated.

NALC Clerk Pay increase was agreed.

Wedding commemorative coins would not be purchased

**9. Battles Over**

Ongoing jointly with British Legion

**10. Website**

All up to date. Clerk was now trained to use the website for posting documents.

**11. Police and the Community**

Councillor Grimes reported on the recent report received with local crime numbers.

This was very worrying for the village at the Children's Home at No. 4 The Cardinals

as an increase in reported crimes were being made. Councillor Grimes also

reported on an increase in police cars at the home. Councillor Grimes had emailed

Councillor Austin White at DMBC but had yet to receive a response.

Old Village Street/Well Lane also had an increase in reported crime.

**12. New Matters/Any Other Business**

Councillor Hudson reported the Trees on Scorcher Hills were looking better and

needed strimming in-between. A date would be arranged

**Action: ALL**

**13. Next Meeting**

The next meeting to be held on **Tuesday 26<sup>th</sup> June 2018** at The Burghwallis Public house. Commencing at 7pm.

There being no other business the meeting closed at 9pm.

SIGNED.....

DATE.....