



Burghwallis
Parish Council

MINUTES OF THE MEETING HELD ON MONDAY 11TH SEPTEMBER 2017

In Attendance:

Chairman	D Maxwell
Councillor	J Laming
Councillor	B Grimes
Clerk	J Halsall

Also in attendance: Ward Councillor Austin White

Chairman's opening remarks and Declarations of interest

Councillor Maxwell gave a tribute to Councillor Kath Walters who has sadly passed away since the last meeting.

There is also a tribute on the Parish Council Blog Website: www.burghwallis.org.uk

1. Apologies for absence

Councillor D Hudson

2. Minutes of the meeting held on Thursday 10th August 2017

RESOLVED that the minutes be signed.

3. Matters arising from the minutes

- A Letter was sent to the bank to query the grounds maintenance payment; no reply had yet been received. The Maintenance Company gave Councillor Grimes a business card with a different name for payment. We need to clarify to whom payment should be made. **Action: JH**
- Compost Heap – All ready to sort **Action: DM**
- Owston Lodge (Sutton Lodge) No plans have been received with regards to change of use. DMBC Planning have instructed that the building is to be dismantled. DMBC site visit next week will then make enforcement if nothing has been resolved. **Action: AW**
- Fields in Trust report – Items reported are Low risk and will monitor.
- A Memorial plaque for former PC member and Burghwallis resident, Ted Bell, for the bench next to the park gate was agreed **Action: JL**
- Data Protection Information **Action: JG**
- Notice Board Installation failed again due to a live cable. Artsign will deliver but not install. Councillor White said he would look into whether DMBC could help. Councillor Maxwell reported he had the keys. **Action: AW**
- Councillor Hudson cut the hedge as requested

4. Financial Matters

400202 £59.50 LexisNexis – Councillor Book

400203 £42.00 G Laming – Flowers for Kath & Diane

RESOLVED that the accounts payable be approved and the cheques signed.

Bank Statement to be signed by Councillor Hudson at the next meeting.

5. Playing field/Pinfold

Nothing to Report

SIGNED..... DATE.....



**Burghwallis
Parish Council**

6. Poor's Field

Councillor Laming reported she would contact Mrs Howell with regards to renting the field. Her current contract expires 31st October 2018. **Action: JL**

The Christmas event was decided. Thursday 14th December 2017. To be advertised in the Church village magazine and Notice Board when installed **Action: JL**

7. Planning

17/01406/FUL Holly Farm Court – Plans have been resubmitted.
Not sure on what the differences are. Agreed to print copies of plans **Action: JH**

8. Correspondence

Emails all circulated.

- Defibrillator was discussed for the village.

Agreed to look into

Action: BG/DM

Councillor White suggested it would be a good idea to get a list of other Parish Councils that had one for circulation.

- Transparency code funding for computers & Websites

Action: JH

9. Events Committee

Nothing to report – remove from Agenda until further notice

10. Website

599 Hits with 1504 Page Views

All updated. Training would be needed on how to use and upload to the website.

11. Training

Nothing to Report

12. New Matters/Any Other Business

Councillor Maxwell reported on the information from YLCA with regards to advertising a vacancy for councillor. The passing of Councillor Walters is to be reported to the Electoral department at DMBC and inform them to advertise for a casual vacancy.

Notice Board & Village Magazine advertising

Action: JH

Councillor Grimes requested some wheelie bin speed signs from Councillor Maxwell
Councillor Grimes reported on Grange Lane to Duck Pond hedge needs to be cut back

Action: AW

Councillor Grimes requested email circulation is cut to relevant info only.

Reported fly tipping around the village had been cleared.

Builder's rubble on Abbes Walk has been reported.

13. Next Meeting

The next meeting will be held on **Wednesday 25th October 2017** at Burghwallis Public house. Commencing at 7pm.

Councillor Laming gave her apologies for this meeting.

SIGNED.....

DATE.....



Burghwallis
Parish Council

There being no other business the meeting closed at 8.50pm.

SIGNED..... DATE.....