

BURGHWALLIS PARISH COUNCIL

MINUTES OF THE MEETING OF BURGHWALLIS PARISH COUNCIL MEETING HELD AT 19:00 HOURS ON TUESDAY 11 FEBRUARY 2014 AT ALEXANDER HOUSE, HIGH STREET, ASKERN

Present: Chairman: K Walters
Councillors: G Laming
E Bell
B Grimes
Clerk: W Nicholls

1 Apologies

No apologies were received.

2 To welcome any members of the public

No members of the public were in attendance.

3 To receive any disclosures or declarations of interest

There were no disclosures or declarations of interest made from any attending Councillors on any item due to be discussed.

4 Minutes of the last meeting (7 January 2014)

It was proposed by BG, seconded by KW and agreed by all that the minutes of 7 January 2014 be accepted as a true and correct record.

5 Matters arising (if not on the agenda)

The Burghwallis Public House had closed and it was understood that this was due to the utilities being turn off as a result of non-payment of monies owed. Andy Curry was still owed an amount of £360 for his work carried out in relation to the gate between The Burghwallis and the Playing Field although KW reported that Jason Moran (Manager of The Burghwallis) had said he would pay Mr Curry this. KW to follow-up. **Action: KW**

GL to contact St. Anne's to try and obtain permission to hold future Council meetings there. **Action: GL**

WN to chase Right Reverend John Rawsthorne for a reply to her letters re. the front gates at St. Anne's. **Action: WN**

EB to arrange to meet Willie Seals to discuss the situation in relation to the kerb/verge on the left hand bend opposite Abbe's Walk. EB to report back at the next meeting. **Action EB**

6 To discuss the Co-option of a new Councillor

After discussion, it was proposed by KW, seconded by BG and agreed by all to invite David Hudson to become the new Co-opted member of the Council.

Action: KW

7 Appointment of a New Clerk

After discussion it was proposed by KW, seconded by GL and agreed by all to place an advertisement with the YLCA at a cost of £15.00 before paying for an advertisement to be placed in the local press. WN had already emailed the advertisement to all the local Council Clerks (40) but, to date, had received no response.

Action: WN

8 Financial Matters

8.1 It was proposed by GL, seconded by BG and agreed by all that the bank reconciliation to 11 February 2014 be accepted as a true and accurate record. KW requested WN to show the running balance of the Neighbourhood Plan monies separately on the reconciliation in future.

Action: WN

9 Standing Orders 2014

The Standing Orders were discussed and agreed upon. WN to make the amendments to the draft model document and send it to BG for photocopying. BG to make a copy for everyone for distribution at the next meeting. **Action: WN/BG**

10 Neighbourhood Plan

10.1 Minutes of the Neighbourhood Plan meeting held on 6 February 2014 – it was proposed by KW, seconded by BG and agreed by all that these be accepted as a true and accurate record. KW to send WN copies of all documents produced at this meeting. **Action: KW**

10.2 After a brief discussion it was proposed by KW and seconded by BG that everyone should look at the results of the questionnaire and make their comments against the same ready for full discussion at the next meeting.

Action: ALL

11 To receive proposals in relation to the Woodland's Trust Free Community Tree Packs

KW informed the meeting that the next batch of 'Packs' would not be given out until September 2014. KW, BG and GL to meet with Tim Bryant of DMBC at 10.30 am on Thursday 13 February 2014 to obtain his advice in relation to the same. KW to report back findings at the next meeting. KW to ask members of the Neighbourhood Plan Group if they would like to attend. **Action: KW/BG/GL**

12 To receive an update on the new village signs

DMBC had informed EB that Planning Permission would be required to erect a sign-post pointing to the Pinfold on the verge opposite Mr Coupland's property. EB had requested the relevant forms be sent to him for completion. EB informed that a fee of £55.00 was also applicable. EB to bring these forms to the next meeting. KW to leave a note asking Mr Lunnis (who lives on the corner of Old Village Street) to contact EB and make him aware of the proposed Planning Application.

Action: EB/KW

13 Playing Field

13.1 The gate – this had been covered under Matters Arising.

13.2 Further to the email received from David Chadbourne of DMBC in relation to the kerb edgings possibly causing trip hazards, this still needed addressing. After discussion it was proposed by KW, seconded by BG and agreed by all that nothing should be done until the weather improved and the ground has dried out. The previously proposed "Love Your Park Day" to be discussed at the next meeting.

13.3 Weekly inspections – As GL is away on holiday during March, it was agreed by all that KW carry out March's inspections with GL carrying out April's.

Action: KW/GL

14 Website

It was agreed by all that a notice to be placed on the website informing of the closure of The Burghwallis.

Action: KW

KW to report the number of website 'hits' at the next meeting.

Action: KW

15 Bridle Path

EB had rung Sammy Hall about the offending tractor tyre and, although the tyre did not belong to Mr Hall, he had removed it anyway.

16 Anne Family Crest

Alistair Owen was still in the process of contacting the relevant person to try to obtain their permission to use this. KW to report on his progress at the next meeting.

Action: KW

17 Planning Applications

After discussion, it was proposed by KW, seconded by GL and agreed by all that no objections be raised in relation to Planning Application number 14/00011/FUL (Mr and Mrs Kaye).

KW to contact DMBC to change their contact details from L M Coupland to KW's.

Action: KW

18 Events Committee

It was proposed by BG, seconded by KW and agreed by all that the minutes of the meetings of 14 January and 4 February 2014 be accepted.

It was noted that following the closure of The Burghwallis, a new venue for the Committee's meetings would need to be sought.

19 Correspondence

19.1 Email correspondence already circulated – no further action required.

19.2 South Yorkshire Passenger Transport – Senior Travel Pass – no action required.

20 Date and time of next meeting

7.00 pm on Tuesday 18 March 2014 in the upstairs conference room of Alexander House, High Street, Askern.

Signed as approved: Date:
Cllr. K Walters, Chairman

Signed as approved: Date:
Cllr. G Laming, Vice Chairman