

BURGHWALLIS PARISH COUNCIL

MINUTES OF THE MEETING OF BURGHWALLIS PARISH COUNCIL MEETING HELD AT 19:00 HOURS ON TUESDAY 18 JUNE 2013 AT THE BURGHWALLIS PUBLIC HOUSE, BURGHWALLIS

Present: Chairman: L M Coupland
Councillors: K Walters
B Grimes
Clerk: W Nicholls

1 Apologies

Apologies were received and accepted from G Laming and E Bell.

2 There were no members of the public present at the start of the meeting.

3 There were no disclosures or declarations of interest made from attending Councillors on any item due to be discussed.

4 Minutes of the last meeting (16 May 2013).

KW said that GL had made a comment to her that her appointment to Vice Chair was, in her opinion, not legal. LMC and WN to double check the procedure re. the voting process but all thought that the correct process had been followed. KW therefore to carry on as Vice Chair. This query aside, it was RESOLVED that the minutes of the meeting held on 16 May 2013 be approved as a true and correct record. These were then signed by the Chairman and the Vice Chairman.

Mr D Etchel (a member of the public) joined the meeting at this point. He brought with him a petition signed by people at the Abbe's Walk end of the village opposing the idea of low cost housing being built in the village. LMC pointed out that he personally was in favour of low cost housing being built as, in his personal opinion, this would help the village remain sustainable. LMC stressed that this was his personal opinion only and not the opinion of the Council. LMC pointed out that this matter had not, to date, been an item of Council discussion. LMC asked Mr Etchel if he would be willing to assist with the Burghwallis Neighbourhood Plan initiative where matters of this nature would be covered in detail. Mr Etchel agreed to be part of the Working Group. WN to add DE to the list and to invite him to the first meeting of the Neighbourhood Plan Working Group (15 July 2013). It was noticed that Councillors Bell and Laming had signed this petition and LMC pointed out that, this being the case, they would now no longer be able to participate in any further Council discussion in this regard as, by signing this, they had declared a personal interest in the matter and thus causing a conflict of interest. LMC to inform GL and EB of this issue.

Action: LMC

5 Matters arising

5.1 Re. The Burghwallis - LMC informed the meeting that window boxes will not now be displayed this year. Picture on the website to therefore remain the same.

- 5.2 Grass cutting of the verges - LMC to chase DMBC as a matter of urgency.
Action: LMC

- 5.3 Still awaiting a response from the Heritage Lottery Fund on the latest grant application.

6 Financial Matters

- 6.1 It was RESOLVED that the bank reconciliation to 12 June 2012 be accepted as a true and accurate record.
- 6.2 It was RESOLVED to approve the invoice from SLCC for the Clerk's training.
- 6.3 It was RESOLVED to approve the invoice from Numero Accountancy LLP for the review/audit of the annual Accounts.
- 6.4 It was RESOLVED to approve the Clerk's expenses.

7 Neighbourhood Plan

- 7.1 D Etchel to be added to the list of volunteers of the Working Party. The total number of volunteers to be inserted in the Terms of Reference document for the pack before circulating it to all members of the same. WN to confirm 15 July with Mike Dando (Consultant) as the date for the first meeting and to inform all members of the Working Party ASAP. WN to produce a meeting pack for approval by the Council before then.

Action: WN

- 7.2 The Council ran through the English Heritage Neighbourhood Planning Survey and agreed the responses. WN to complete this on-line and submit it before 28 June 2013.

Action: WN

- 7.3 The grant application for assistance with the Neighbourhood Plan had been successful. WN to inform the Council once the monies are in place and also to timetable the necessary reporting dates as per the terms of the grant.

Action: WN

8 Pinfold

After discussion (should the Council employ a contractor to maintain this area at a cost of £40 per month or not) it was RESOLVED to maintain this area by continuing to use volunteers only. BG suggested putting a notice in the church magazine requesting more volunteers to help. LMC to speak to Irene Trenbirth-Smith in this regard.

Action: LMC

9 Website

BG had been added to the website.

After discussion it was agreed that the service provided by Simon at DVD and Media was not of the standard required. It was therefore RESOLVED that the £10 per month retainer fee be stopped. WN to chase again for an invoice to cover the monies spent to date.

Action: WN

10 Village Christmas Tree Event and Christmas Party

It was RESOLVED that the Village Christmas Tree Event would be held on Saturday 7 December 2013. It was RESOLVED that a taller tree should be purchased this year which would also require the purchasing of more lights. LMC informed the meeting that Brian Hudson had volunteered a donation towards the purchase of these extra lights.

It was RESOLVED that discussion re. the Christmas Party be deferred to the next meeting when hopefully GL would be in attendance.

11 Correspondence

WN to obtain the cost of purchasing a copy of the newly published 'The Good Councillor's Guide' for all the Councillors. **Action: WN**

No further action to be taken on any other correspondence received.

12 Events Committee

After discussion it was RESOLVED that only the date/venue (not the agenda) of any forthcoming meetings would be advertised as this was in line with the procedure currently followed by the Council.

KW requested that if any members received calls regarding the village fete, Diane's number was not to be given out but the name and telephone number of the enquirer be passed on to her for her to respond.

Following a discussion between KW and LMC, LMC resigned from his positions of Chair and Councillor and left the meeting forthwith.

It was RESOLVED that WN would telephone LMC the following morning to ascertain whether LMC would be standing by this decision.

The Clerk declared the meeting closed.

Signed as approved: Date:
Cllr. L M Coupland OBE
Chairman

Signed as approved: Date:
Cllr. K Walters
Vice Chairman