

BURGHWALLIS PARISH COUNCIL

MINUTES OF THE BURGHWALLIS PARISH COUNCIL MEETING HELD AT 7.50 PM ON TUESDAY 26 MARCH 2013 AT THE BURGHWALLIS PUBLIC HOUSE, BURGHWALLIS

Present: Chairman: L M Coupland
Vice Chairman: G Laming
Councillors: K Walters
E Bell
Clerk: W Nicholls
+ 2 members of the public

1 Apologies

No apologies were received.

2 Minutes of the last meeting (26 February 2013)

It was RESOLVED that the minutes of the meeting held on 26 February 2013 be approved as a true and correct record. These were then signed by the Chairman and the Vice Chairman.

3 Matters Arising (if not on the agenda)

- It was agreed to wait until the window-boxes are in full bloom before taking a photograph of The Burghwallis Public House for the website. **Action: LMC**
- LMC had been in touch with J Rowlinson of the DMBC with reference to cutting the grass around the village signs and the repair of the seat at the bottom of Scorchers Hill Lane. She informed LMC that she thought this had been done but would look into the matter. LMC to report back at the next meeting. **Action: LMC**
- WN still waiting for a response re. the grant application for the new village notice board and signage to the Pinfold. After chasing, WN was notified that a decision would be made within 30 *working* days, i.e. 6 weeks. **Action: WN**
- The Litter Picking exercise along Abbe's Walk had gone extremely well collecting some 38 bags of rubbish, several gas bottles and even a car door! The next one is due to take place on Saturday 30 March starting at 10 am at The Burghwallis to clear Scorcher Hills Lane and Grange Lane. KW had personally thanked all those involved and had also put a note of thanks on the website. It was suggested a third one be arranged in due course to clear Burghwallis Lane and Burghwallis Road. A Risk Assessment had been provided by DMBC but it was thought to be too generic. LMC/KW to look at and amend accordingly. **Action: LMC/KW**

- WN had received an email from Tim Bryant of DMBC confirming that it is the property owners who own the trees on the 6 foot strip between the property boundary walls and the road from the junction of Old Village Street to Abbe's Walk.
- Simon Young of DVD and Media had provided his bank details in order to set up a standing order for his retainer fee for maintenance of the website. KW to request an invoice against the same for WN.
- LMC had set up the services of the Payroll Agent, effective 1 April 2013.

At this point, the meeting was adjourned to allow the two members of the public in attendance to introduce themselves as prospective candidates for the vacancy of Councillor. Eddie Storey who lives in Bentley and whom had obtained 10 signatures from the residents of Burghwallis in support of the election process and Brenda Grimes who has lived in the village most of her life. After their introductions, the meeting was resumed.

4 Election of a new Councillor

LMC explained the next stage of the process highlighting the cost implications of electing a candidate (should there be more than one candidate standing) or co-opting a candidate (should there only be one). The deadline for all applications is 6 April 2013. DMBC will inform the Clerk of the outcome in due course. WN to keep all informed throughout. **Action: WN**

5 Neighbourhood Plan

Councillors had attended the Neighbourhood Planning meeting with Jane Stimpson on 4 March 2013 and all agreed this was a good and informative meeting. LMC informed the meeting that he had already taken 30 photographs of the village from Skellow to Old Village Street in readiness for the next stage of the process.

As the initiatives of the Exeter Plan were very much in line with the initiatives of the Burghwallis Plan, LMC had started to plagiarise their document using it to produce the required consultation document for Burghwallis. After discussion LMC reiterated that this wasn't anything new, he was merely putting what the Council had already agreed into the required format in order to comply.

The next stage of the process would be to set up a meeting with the volunteers obtained at the Village Meeting in order to ascertain their specialism and delegate the tasks accordingly. LMC to organise this meeting for week commencing 1 April.

Action: LMC

KW requested a copy of the new 'plagiarised' document before this meeting took place. LMC to provide all Councillors with a copy of this.

Action: LMC

LMC requested that all Councillors look at the Exeter Plan in some detail.

Action: All

LMC informed the meeting that Jane Stimpson (Planning Policy Manager at DMBC) was setting up a meeting with Craig Broadwith of English Heritage in the hope that he will be able to assist with the conservation aspect of the Burghwallis Plan (shaping the design/conservation policies contained therein). This meeting/walk around the village will hopefully take place mid-April. **Action: LMC**

Jane Stimpson had also informed LMC that there will be an announcement from the Government on 15 April in respect of help available for Parish Councils in the developing of their Neighbourhood Plans. All to watch out for this! **Action: All**

6 Financial Matters

6.1 The bank reconciliation to 26 March 2013 was agreed and accepted.

7 To receive and consider any correspondence received

- 7.1 YLCA's nomination paper – no action required.
- 7.2 Plantscape brochure – no action required.
- 7.3 Email correspondence list – LMC ran through the list of correspondence already circulated by the Clerk via email since the last meeting. No further action required.

The Clerk had received a telephone call from Stuart Hanlon re. the gates at St Anne's. He was apologetic about the situation and informed her that they are currently working their way through the list of funding providers provided by the Council. Unfortunately they have now encountered a problem with their sewage system which will cost in the region of £50k to fix and this has to take priority at the moment. The home is already heavily subsidised and he reiterated that they are not deliberately avoiding the issue but they are not in a financial position to do anything about it at the moment. He promised to keep us informed of their endeavours/any developments. He also promised to follow up the conversation in writing.

8 To approve the Minutes of the Events Committee Meetings (7 January, 28 January, 12 February, 26 February and 12 March 2013).

It was RESOLVED that all these be accepted.

9 To consider the quote received from Adwick Community Enterprise for grass seeding the Pinfold

After discussion it was decided that GL and KW would ask the litter picking volunteers if anyone would be prepared to assist with the seeding/levelling of the Pinfold area rather than paying Adwick Community Enterprise to perform this task. This to be carried forward to the next meeting. **Action: GL/KW**

10 Any Other Business

10.1 Planning Applications – A full list of all recent applications had been circulated showing the status of the same. LMC informed the meeting that DMBC’s website showed that it had been recommended that the planning application for Home Farm on Old Village Street be turned down as it doesn’t fit in with the existing surrounds (too much glass). Also, the planning application for the four detached dwellings on Abbe’s Walk had not addressed all the issues that had failed them last time, therefore, it had been recommended that this be rejected too. Final decisions will be published by DMBC in due course.

10 Date, time and venue of the next meeting.

7.00 pm Thursday 16 May 2013 in The Burghwallis Public House.

Signed as approved: Date:
Cllr. L M Coupland OBE
Chairman

Signed as approved: Date:
Cllr. G Laming
Vice Chairman