

**BURGHWALLIS PARISH COUNCIL**

**MINUTES OF THE MEETING OF BURGHWALLIS PARISH COUNCIL MEETING HELD AT 19:00 HOURS ON TUESDAY 27 AUGUST 2013 AT THE BURGHWALLIS PUBLIC HOUSE, BURGHWALLIS**

**Present:** Chairman: K Walters (from item no. 5)  
Councillors: G Laming  
E Bell  
B Grimes  
Clerk: W Nicholls

**In attendance:** D Etchell

**1 Apologies**

No apologies were received.

**2 To welcome any members of the public**

One member of the public was in attendance (Mr David Etchell).

**3 To receive any disclosures or declarations of interest**

There were no disclosures or declarations of interest made from attending Councillors on any item due to be discussed.

**4 To receive and accept the resignation of Councillor L M Coupland**

It was RESOLVED to accept the resignation of LMC. All attendees were in agreement with the letter that KW had drafted to him accepting this and also thanking him for all his hard work on behalf of the Council in the past. WN to format and send to KW to obtain signatures before passing to LMC. **Action: WN/KW**

**5 To appoint a new Chair**

It was proposed by GL and seconded by BG that KW be appointed to Chair. KW then signed the Declaration of Acceptance of Office prepared by the Clerk for submission to DMBC.

It was then proposed by KW and seconded by EB that GL be appointed to Vice Chair.

**6 Minutes of the last meetings (18 June and 27 June 2013)**

**18 June 2013** - It was requested that it be recorded that LMC speak to Irene Trenbith-Smith re. requesting volunteers for the Pinfold and not BG (item no. 8) and also that Brian Hudson had volunteered a donation towards the purchase of extra lights for the Christmas tree (item no. 10). WN to amend the minutes to reflect these changes. KW to then sign and pass a copy to LMC as per his request.

**27 June 2013** - It was requested that it be recorded that one member of the meeting opposed LMC's return to the Council (item no. 4). WN to amend these minutes to reflect the same and send to KW for signature before passing a copy to LMC as per his request. **Action: WN**

## **7 Matters arising**

7.1 Grass cutting of the verges had now been carried out by DMBC.

7.2 The Clerk's application to the Heritage Lottery Fund for funding towards a new notice board had been turned down. After discussion it was RESOLVED that EB/KW/GL repair the existing notice board by renewing the hinges and inserting new Perspex on the front. It was also RESOLVED that notices should now be inserted on A5 sized paper to allow for more information to be displayed. **Action: EB/KW/GL**

## **8 Financial Matters**

8.1 The Clerk had completed a new bank mandate form adding new Councillor Brenda Grimes. All signed.

8.2 It was RESOLVED that the bank reconciliation to 17 August 2012 be accepted as a true and accurate record. KW requested a breakdown of all expenses incurred for the Neighbourhood Plan. WN to add another column on her spreadsheet and also in the cash book. **Action: WN**

8.3 It was RESOLVED to approve the invoice from Diane Malley for her payroll services.

8.4 It was RESOLVED to approve the invoice from YLCA for the copies of The Good Councillor's Guide.

8.5 It was RESOLVED to approve the Clerk's expenses (19.6.13 to 17.8.13).

8.6 It was RESOLVED to approve the Clerk's salary increase by 1% back-dated to 1.4.2013.

8.7 After discussion, it was agreed not to purchase a copy of 'Local Councils Explained'.

## **9 Neighbourhood Plan**

Two meetings had already taken place with a third scheduled for 29 August 2013. Tasks had been designated to various different members of the Working Group and a training session was to be organised by Mike Dando for early September too. Mike Dando had altered the start date of the project from August to September to fully utilise the timing/funding. KW had created a sub-section on the website to publish updates as and when they occur. Minutes of all meetings to be sent to WN for her records and for publishing on the website too. **Action: KW/WN**

**10 Pinfold**

The Pinfold had been weeded and strimmed by volunteers on 23 August. WN to ask LMC if he would like to volunteer to help upkeep this area in the future. Also, WN to ask Irene Trenbirth-Smith to put an advert in the Church magazine asking for more volunteers in this regard. **Action: WN**

After discussion, EB volunteered to try to obtain two direction signs for the Pinfold via his contacts. **Action: EB**

**11 Playing Field**

KW had spoken with Arthur Radford with a view to obtaining an alternative quote for the repair of the Springer. AR to contact David Chadbourne at DMBC to arrange a viewing. KW to report back at next meeting. **Action: KW**

Sally Shenton (landlady at The Burghwallis) is currently obtaining a quote for getting a new gate put on the back fence. This fence would have to be locked for a full 24 hours once a year in order to stop it becoming a public right of way. KW to report back at the next meeting. **Action: KW**

**12 Website**

As the current website provider had proved to be a disappointment, it was RESOLVED that a new host should be found. KW had already been in discussion with Alistair Owens in this regard. KW and GL to look at the new site AO had recommended. WN to look into obtaining a debit card on the Council's bank account to facilitate funding of the same. **Action: KW/GL/WN**

WN to contact DVD and Media (the current provider) to try to receive a refund in light of its particularly bad service level. **Action: WN**

**13 Village Christmas Tree Event**

It was RESOLVED to carry this over to the next meeting. Date of the event to remain at Saturday 7 December 2013.

**14 Christmas Party**

After discussion, it was RESOLVED that this event be passed to the Events Committee to see if they would like to help organise the same. GL pledged £400 from the Poor's Field Charity fund to facilitate this. **Action: KW/GL**

**15 Correspondence**

15.1 Green Infrastructure Strategy - It was RESOLVED not to participate in this consultation.

15.2 No one had attended the Askern Neighbourhood Watch meeting held on 9 August. BG advised that, as these meetings are now held during the day, she is no longer able to attend. She is, however, informed of anything of any consequence to Burghwallis, directly.

- 15.3 KW and GL had attended the Planning Applications Drop-In Session, albeit, it had proved to be of little help.

No further action to be taken on any other correspondence received.

## **16 Events Committee**

It was RESOLVED to accept the minutes of the meetings of 9, 16 and 30 July 2013.

## **17 Planning Applications**

13/01773/WCC - Erection of a detached dwelling on Doncaster Road – It was RESOLVED that no objections be raised.

## **18 Information only items**

18.1 Bulb planting – this to be carried over to the next meeting.

18.2 Dog excrement – BG requested permission to stencil-paint yellow 'no dog excrement' signs on the pavement along Schorcher Hills Road following her recent cleaning up exercise whereby she collected a carrier bag full! All agreed to this and thanked her for performing this unpleasant task.

18.3 Clerk to contact the Charities Commission to remove LMC from both the Playing Field and Poor's Field Charities. **Action: WN**

18.4 EB thanked BG for planting the flowers around the Burghwallis signs. All agreed this looked very attractive.

18.5 EB pointed out that there is frequently a strong smell of sewage from the septic tank belonging to the four dwellings of Dalton Court. EB to provide WN with the names and addresses of these properties so that she can write to each one of them requesting they remedy the situation. **Action EB/WN**

18.6 EB pointed out that the hedges near the Convent/Church need cutting back as anyone using the path along this area has to step out into the road to avoid them. This is a potentially dangerous situation. WN to contact Jayne Rowland-Johnson at DMBC to get these cut back a.s.a.p. **Action: WN**

## **19 Date and time of next meeting**

7.00 pm on Tuesday 1 October 2013 in the function room of The Burghwallis.

Signed as approved: ..... Date: .....  
**Cllr. K Walters**  
**Chairman**

Signed as approved: ..... Date: .....  
**Cllr. G Laming**  
**Vice Chairman**