

BURGHWALLIS PARISH COUNCIL

MINUTES OF THE MEETING OF BURGHWALLIS PARISH COUNCIL MEETING HELD AT 19:00 HOURS ON TUESDAY 3 DECEMBER 2013 AT THE BURGHWALLIS PUBLIC HOUSE, BURGHWALLIS

Present: Chairman: K Walters
Councillors: G Laming
E Bell
B Grimes
D Etchell
Clerk: W Nicholls

1 Apologies

No apologies were received.

2 To welcome any members of the public

There were 7 members of the public in attendance.

Mr A Lund informed the meeting that he would be submitting a planning application to build 4 or 6 oak framed, super eco houses on his land off Burghwallis Lane. He estimated that these houses would cost approximately £600,000 each occupying approximately ½ an acre of land each. Discussion followed and it was RESOLVED that Adrian Sowden circulate the DMBC Boundary Plan to the attendees. A query had arisen as to whether this development would fall under Burghwallis or Sutton. It was reiterated by KW that Mr Lund would be welcome to join the Working Group of the Neighbourhood Plan. She also stated that until DMBC notifies the Council officially of the planning application, the Council were unable to comment.

Action: A Sowden

The members of the public left and the Council meeting resumed at 7.15 pm.

3 To receive any disclosures or declarations of interest

There were no disclosures or declarations of interest made from any attending Councillors on any item due to be discussed.

4 Standing Orders

It was proposed by DE, seconded by KW and agreed by all that, as per Standing Order number 95 (b), in future, the minutes of the council meetings should note the 'proposer' and the 'seconder' to any motion.

Action: WN

5 Minutes of the last meeting (7 November 2013)

It was proposed by GL, seconded by EB and agreed by all that these minutes be accepted as a true and correct record.

6 Matters arising (if not on the agenda)

There were no matters arising not being covered on the agenda of this meeting.

7 Financial Matters

- 7.1 It was proposed by GL, seconded by BG and agreed by all that the bank reconciliation to 23 November 2013 be accepted as a true and accurate record.
- 7.2 It was proposed by BG, seconded by EB and agreed by all that the Clerk's expenses be approved for payment.
- 7.3 It was proposed by BG, seconded by EB and agreed by all that the Clerk's salary for hours worked up to and including 29 November 2013 be approved for payment.
- 7.4 It was proposed by BG, seconded by GL and agreed by all to replenish the Petty Cash.
- 7.5 It was proposed by DE, seconded by EB and agreed by all to pay the Payroll Services invoice.

8 Neighbourhood Plan

- 8.1 Minutes of the Neighbourhood Plan for the meeting held on 26 November 2013 – it was proposed by BG, seconded by GL and agreed by all that these be accepted as a true and accurate record. The next meeting is scheduled to take place on 17 December 2013. The deadline for the return of questionnaires had been extended to 22 December 2013 and responses would be analysed following that date.
- 8.2 It was proposed by BG, seconded by GL and agreed by all that the Woodland Trust's Free Community Tree Pack should be put on the agenda for the next meeting. All to study and revert with proposals at the next meeting. **Action: ALL**

9 Pinfold

It was proposed by EB, seconded by BG and agreed by all that the new signs should be made out of Natural Oak with black lettering in the style of Times New Roman. EB to organise with Doncaster College. EB to also ask Les Coupland if the sign to the Pinfold could be fixed to his wall. **Action: EB**

KW informed the meeting that Martin ? had volunteered to upkeep the Pinfold area. He had suggested putting some scredding down and then covering it with decorative stone chippings, he had also suggested planting flowers to grow over the pipe. It was proposed by BG, seconded by GL and agreed by all to let him go ahead with this course of action.

10 Playing Field

Re. the reinstatement of the gate, Debbie ? had received 4 quotations and would be making her decision w/e 7 December.

After discussion it was proposed by GL, seconded by BG and agreed by all that the inspections of the Playing Field should be the shared responsibility of all the Councillors (excluding EB). To this end, the weekly inspections will now be carried out by each Councillor in turn on a calendar monthly basis starting with GL. GL to attend with KW during her next inspection. KW to run off copies of DMBC's template for all to use.

Action: KW/GL/BG/DE

11 Website

WN and KW had received some training on the new, improved website.

New photographs of Councillors still required. DE did not want his photo posted.

The new website had received 137 hits during November.

It was proposed by KW, seconded by BG and agreed by all that a couple of bottles of wine should be bought for Alistair as a thank you for all his help in this regard.

Action: KW

12 Christmas Tree Event

The tree had been erected (3 December). Red bows had been put on by Shirley of Adwick Enterprises (the supplier of the tree), WN to do a thank you letter to Shirley.

Action: WN

The lights had been put on by Heinz Offermans and Mike Spiller had connected the electricity. Diane had typed up the Hymn sheets and these had been copied by Faye. Pat will be playing the keyboard and Father Walton and the choir will stand together this year. Irene Trenborn-Smith would be supplying the Gazebo and Brian would erect and secure this. KW and BG to provide flasks for the mulled wine. GL to provide a BBQ and Mary and EB to transport this to the War Memorial. Julia, Diane, GL, BG and DE would supply one dozen mince pies each. BG to provide tin foil trays to keep the mince pies warm. It was proposed by KW, seconded by GL and agreed by all that 20 bottles of mulled wine should be bought together with juice, bin liners, plastic cups and napkins. All to meet at the War Memorial at 12 noon in order to set everything up. All to stay following the event in order to dismantle everything and tidy everything up.

Action: All

13 Christmas Party

GL gave a general update as this matter had already been discussed at the Poor's Field meeting which had been held prior to this meeting.

14 Planning Applications

None had been received.

15 Events Committee

It was proposed by KW, seconded by GL and agreed by all that the minutes of the meeting of 14 November 2013 be accepted.

16 Correspondence

16.1 Letter from A Lund – this had been covered during the public session at the beginning of the meeting.

16.2 Letter from Bishop of Hallam – WN to do a chase letter in the New Year.
Action: WN

16.3 Chairman’s briefing from NALC – no action required.

16.4 YLCA – info note to 15 November 2013 – no action required.

16.5 Email correspondence already circulated – no further action required.

16.6 Email from DMBC re. grit tub – no further action required.

16.7 6 x letters from DE – KW and WN had responded to DE following their consultation with YLCA. It was proposed by KW, seconded by GL and agreed by all that DE should not send the Clerk anymore correspondence of this nature and, in future, all his correspondence should be addressed to the Chairman.

16.7.1 Chairmanship Skills – KW to attend a course in the New Year.

17 Date and time of next meeting

7.00 pm on Tuesday 7 January 2014 in the function room of The Burghwallis.

Signed as approved: Date:
Cllr. K Walters, Chairman

Signed as approved: Date:
Cllr. G Laming, Vice Chairman