

Burghwallis Parish Council

MINUTES OF THE MEETING HELD ON TUESDAY 5TH APRIL 2016

Present: **In Attendance:** Chairman K Walters
 Vice Chair J Laming
 Councillor B Grimes,
 Councillor D Maxwell
 Councillor D Hudson
 Clerk J Halsall

In attendance: No one in attendance

Chairman's opening remarks and Declarations of interest

None

1. Apologies of absence

None

2. Minutes of the meeting held on Tuesday 23rd February 2016

RESOLVED that the minutes be signed.

3. Matters arising from the minutes

Councillor Maxwell reported he was still awaiting a response to Owston Lodge.

4. Planning

16/00708/FUL CH Scholey – Agricultural Building – The Abbes Walk

RESOLVED To make observations - Trees/Screening around proposed building to be in keeping with existing surroundings. **Action: JH**

5. Doncaster Local Plan

Councillor Maxwell reported on consultations coming up but no impact on the village. Councillor Walters to chase email re start of consultation period following full council approval. Action: KW

6. Financial Matters

400134 £224.87 J Halsall - Salary

400135 £45.20 HMR&C PAYE – J Halsall

400136 £44.80 HMR&C PAYE – G Bean

400137 £119.00 YLCA - Annual membership fee

400138 £9.99 B Grimes – Paint TDY

400139 £5.80 D Maxwell – Plague Well

400140 £113.24 K Walters – TDY Expenses + Clean for the Queen

400141 £50 Woodlands Trust - Donation

RESOLVED that the accounts payable be approved and the cheques signed. Bank statements checked and signed accordingly.

Budget for 2016/2017

RESOLVED Approved

Budgets against actual for 2015/2016

2015/2016 Accounts are ready for Internal Audit

Action: JH

Action: JH

Burghwallis Parish Council

7. Financial regulations & Risk Assessments.

Councillor Maxwell reported on the Financial Regulations updates.

Risk Assessment agreed

RESOLVED to be approved, updated, circulated & placed on website.

Action: DM/KW

8. Correspondence

All circulated.

Commemorative Medal for Queens 90th Birthday

Agreed to look in to how many houses in total in the village from the electoral roll and possibly purchase one per household

Action: ALL

Application for tree planting

Action: DH

9. Contracts & Policies

Clerks contract has been approved and signed accordingly

10. Neighbourhood Plan

Councillor Walters reported that new regulations involve a report being approved by the governing body The Cabinet led by the Mayor before the referendum can take place. No fixed date.

11. Plague Well

Councillor Walters thanked Dave & Kevin for their help. Pictures and write up to be placed on the website.

Action: KW

Father Richard to be contacted re the blessing of the site.

Action: JL

12. Events Committee

Minutes of the meeting had been circulated. Next meeting to be held on 16th April at Squirrel Wood. Councillor Walters said she was pleased the committee was continuing its work.

13. Playing Field

Volunteers were needed to plant the wild flower seeds/trim back trees etc.

Agreed dates 30 May @ 10 am

Action: ALL

Councillor Mr Hudson reported the dog sign had been cut down. Councillor Grimes said she would tie wrap it back.

The first cut had been done by the new contractors Church Meadow. Councillor Walters to contact regarding the donation of wild flowers and also repairs to the goalmouth areas. 2 signs to be obtained re "Please Keep off Seeded Areas"

Action: KW

Councillor Grimes reported on changing the address details to the new clerk on the bank account

RESOLVED Councillors Grimes & Hudson to become signatories on the account and address details to be changed.

14. Poor's Field

A year end account would be done for the next meeting

Action: JL

15. Woodland Trust Grant

Feedback supplied to the Woodlands Trust re our tree planting event. Councillor Hudson to apply for further saplings.

Action: DH

Councillor Hudson suggested a £50 donation

RESOLVED agreed to send cheque

Burghwallis Parish Council

16. Tour de Yorkshire

Bikes had been painted & Bunting had been situated around the village. Positive feedback received from parishioners - Pictures were on the website.

17. Clean for the Queen campaign

This event was a big success with 36 volunteers turning out to help. 87 bags of rubbish was collected and pie and peas were enjoyed in the Burghwallis Pub at the end of the event.

More litter has been dumped in and around the village. Councillor Maxwell had reported it.

18. Website

Updated.

1171 page views & 632 hits March 2016.

19. Any Other Business

Wild Flower seeds received by all Councillors to be planted at each welcome sign into the village + around all seating areas. Volunteers required 14April @ 10 am.

20. Next Meeting

The next meeting will be held on **Tuesday 10th May 2016** at Burghwallis Public house.

Commencing at: –

Annual Meeting - 7pm

Playing field Meeting - 7.15pm

Poor's Field Meeting – 7.25pm

Parish Council Meeting – 7.30pm

There being no other business the meeting closed at 8.50pm.