

BURGHWALLIS PARISH COUNCIL

MINUTES OF THE MEETING OF BURGHWALLIS PARISH COUNCIL MEETING HELD AT 19:00 HOURS ON TUESDAY 7 JANUARY 2014 AT THE BURGHWALLIS PUBLIC HOUSE, BURGHWALLIS

Present: Chairman: K Walters
Councillors: G Laming
E Bell
B Grimes
Clerk: W Nicholls

1 Apologies

No apologies were received.

2 To welcome any members of the public

No members of the public were in attendance.

3 To receive any disclosures or declarations of interest

There were no disclosures or declarations of interest made from any attending Councillors on any item due to be discussed.

4 Minutes of the last meeting (3 December 2013)

Item 9 – Martin's surname to be found and inserted. (Evans)

Item 10 – Debbie's surname to be found and inserted.

Item 12 - 'Mary Bell' should read 'Margaret Bell'.

Item 12 - Shirley's surname to be found and inserted.

Subject to these slight amendments being made, it was proposed by BG, seconded by EB and agreed by all that the minutes be accepted as a true and correct record.

5 Matters arising (if not on the agenda)

There were no matters arising not being covered on the agenda of this meeting.

6 To receive and accept the resignation of Councillor Etchell

Mr Etchell's letter of resignation dated 30 December 2013 was passed round and it was proposed by BG, seconded by GL and agreed by all to accept the same. A pre-prepared letter of acceptance and request that DE return the Good Councillors Guide, both copies of the Standing Orders and Neighbourhood Plan booklet was signed by all - EB to post this through DE's door. The pre-prepared Notice of Casual Vacancy to be displayed on the village notice board, in the Burghwallis public house and on the website until 5 pm on Tuesday 21 January 2014. It was

RESOLVED that any decisions to be made in relation to a Co-option would take place following the vacancy's closing date.

Action: All

7 To discuss the Clerk's resignation and decide the way forward

The Clerk reiterated her decision to leave the Council but offered not to do so until a replacement had been found bearing in mind the pending workload in relation to the year-end etc. It was RESOLVED that an advertisement be placed with the YLCA and the Clerk to approach members of the Doncaster Clerk's Group before paying for an advertisement to be placed in the local press.

Action: WN

8 Financial Matters

8.1 It was proposed by GL, seconded by BG and agreed by all that the bank reconciliation to 4 January 2014 be accepted as a true and accurate record.

8.2 After discussion, it was proposed by KW, seconded by EB and agreed by a majority vote that the level of Precept to be applied for **for 2014/2015** be increased to £5,000 (**equating to 16p per household per week**). Clerk to complete and submit the application.

Action: WN

8.3 It was proposed by BG, seconded by EB and agreed by all to approve the Clerk's expenses (printer cartridges).

9 Local Government Boundary Commission – Electoral Review of Doncaster

Following discussion, it was proposed by GL, seconded by EB and agreed by all not to respond to this consultation.

10 Neighbourhood Plan

10.1 Minutes of the Neighbourhood Plan for the meeting held on 17 December 2013 – it was proposed by KW, seconded by BG and agreed by all that these be accepted as a true and accurate record.

10.2 KW reported that a copy of all the responses had been made and these had been split into "Responses in relation to the Neighbourhood Plan" and "Responses in relation to the Parish Council". These responses now needed to be prioritised by all the Councillors with relevant "To do" lists drawn up.

Following discussion, it was proposed by BG, seconded by KW and agreed by all that a meeting be held at 2.00 pm on Friday 10 January 2014 between KW and BG to complete this task.

Action: KW/BG

11 To receive proposals in relation to the Woodland's Trust Free Community Tree Packs

All had looked at this pack prior to the meeting. Following discussion, it was proposed by BG, seconded by GL and agreed by all that one large pack of 'Wild Harvest' plants (420 saplings) be applied for plus one large pack of 'Wildlife' plants (420 saplings). **Action: KW**

It was also RESOLVED that hedgerows should be planted along Scorcher's Hill Lane and along Grange Lane between Skellow and the Playing Field. Other plants (maybe Holly bushes) to be planted in the Playing Field area. KW had already talked to the Scout Leader who had volunteered to advise and assist in this process in due course. WN to email DMBC in order to obtain permission to plant along the hedgerows on Scorcher's Hill Lane and along Grange Lane. **Action: WN**

12 To receive an update on the new village signs

EB had instructed the College to make three signs, one pointing to both the Pinfold and the Village Pump, one pointing to the Pinfold only and one pointing to the Village Pump only.

EB had spoken with Mr L M Coupland who had refused to have the sign to the Pinfold mounted on his wall. Following discussion it was RESOLVED that EB contact DMBC for permission to put the sign on a post on the verge opposite Mr Coupland's property (outside Holly House **belonging to Ms Fay Lambert**). **property doesn't belong to Fay** All agreed that permission must be sought as this is a conservation area.

Action: EB

EB had spoken to Alistair at Holme Farm with a view to mounting the sign pointing to the Village Pump on his gatepost/wall and he had no objection to this. BG and KW to look at this site at 2.00 pm on Thursday 9 January 2014 and revert to EB.

Action: KW/BG

13 Playing Field

13.1 The gate should be reinstalled w/c 13 January 2014.

13.2 KW had received an email from David Chadbourne of DMBC in relation to a 'dangerous tree' and some dropped kerb edgings possibly causing trip hazards. KW had already been in touch with the Scouts whom, within 2 hours of her request, had made safe the tree and disposed of the offending branches. After discussion it was proposed by GL, seconded by BG and agreed by all that nothing be done in relation to the kerb edges until the Spring when the ground had had chance to dry out. It was proposed by KW, seconded by BG and agreed by all that this could be done on a "Love Your Park Day" hopefully by volunteers in line with the litter picking exercises organised in the past.

13.3 Weekly inspections - Following discussion it was RESOLVED that these inspections be the shared responsibility of all Councillors (excluding EB). KW to continue with the inspections during January, BG to do February and GL to do March and so on and so forth. BG to join KW for the next

inspection as her induction to this task. KW to email a blank copy of the “Playground Inspection Report” sheet to all. **Action: KW/GL/BG**

14 Website

14.1 New photographs of Councillors are still required. It was RESOLVED that GL take EB’s photograph and email it to KW by 13 January 2014.

Action: GL

14.2 After discussion it was RESOLVED not to produce a Newsletter for the website as all the events/information is posted on there anyway.

14.3 After discussion BG volunteered to receive some training on the new website. KW to organise with Alistair Owens. **Action: KW/BG**

15 Christmas Events

15.1 Christmas Tree Event – Again this had been a successful event with more than 40 attendees. It was proposed by KW, seconded by GL and agreed by all that this be organised again for December 2014. **Action: ALL**

15.2 Senior Citizen’s Lunch – Although this was largely a successful event, there had been several complaints about the service and the food being served on cold plates.

16 Planning Applications

No objections had been raised in relation to Planning Application number 13/02307/FUL re. the drainage pumping station at St Anne’s Rest Home.

17 Events Committee

It was proposed by BG, seconded by KW and agreed by all that the minutes of the meeting of 28 November 2013 be accepted.

18 Standing Orders 2014

It was proposed by KW, seconded by BG and agreed by all to move this item to the next meeting.

19 Bridle Path

The tractor tyre that had been dumped on Stoneycroft Lane had been moved into the field next to the sewage plant. After discussion it was proposed by KW, seconded by BG and agreed by all that EB telephone Sam Hall with a view to getting it removed. **Action: EB**

20 Anne Family Crest

Following discussion, it was proposed by GL, seconded by BG and agreed by all that permission should be sought to be able to use the Anne Family Crest on all Burghwallis Parish Council paperwork/correspondence. **Action: KW**

21 Correspondence

Email correspondence already circulated – no further action required.

22 Date and time of next meeting

7.00 pm on Tuesday 11 February 2014 in the function room of The Burghwallis.

Signed as approved: Date:
Cllr. K Walters, Chairman

Signed as approved: Date:
Cllr. G Laming, Vice Chairman