

BURGHWALLIS PARISH COUNCIL

MINUTES OF THE MEETING OF BURGHWALLIS PARISH COUNCIL MEETING HELD AT 19:00 HOURS ON TUESDAY 11 NOVEMBER 2014 AT THE BURGHWALLIS PUBLIC HOUSE

Present:	Chairman:	K Walters
	Councillors:	G Laming
		E Bell
		B Grimes
		D Hudson
	Clerk:	W Nicholls

- 1 **Apologies** - No apologies were received.
- 2 **To welcome any members of the public** - There were no members of the public in attendance.
- 3 **To receive any disclosures or declarations of interest** - There were no disclosures or declarations of interest made from any attending Councillors on any item due to be discussed.
- 4 **Minutes of the last meeting (7 October 2014)** - It was proposed by KW, seconded by GL and agreed by all that the minutes of 7 October 2014 be accepted as a true and correct record.
- 5 **Matters arising (if not on the agenda)**

Stone wall at the end of Abbe's Walk – GL to visit the occupants of the cottage and revert at next meeting.

Action: GL

Plague Well – EB had spoken with Horizon (a funding organisation based at Hull) and they had agreed to visit the site at the end of November in order to discuss the matter further. EB to ask Margaret Burns if she would do a sketch of the Plague well from the photo she has. EB also to ask if he could borrow the photo and the write-up of it that she has for his discussion with Horizon.

Action: EB

Burghwallis Conservation Area – A “have your say” communication had been produced by DMBC regarding the new proposals to protect this area. This document to be distributed throughout the village. KW to distribute along Grange Lane to the Bridle Path, DH to cover the Bridle Path to Abbe's Walk plus Old Village Street and GL to distribute along Abbe's Walk. The closing date for all comments to DMBC is 15 December 2014.

Action: All

Make it Real Seminar – KW and DH had attended this seminar in the hope of gleaning information with regard to obtaining funding but it had turned out to be a joint venture between DHS and DMBC with little or no relevance to the Council's needs.

Bulb Planting - It was confirmed that all volunteers should meet at the War Memorial at 10 am on Saturday 22 November. KW to prepare a plan based on the photographs taken last year to show where the new bulbs needed to be planted.

Wild flower seeds in the Playing Field – Following discussion it was agreed that BG should buy some white spray paint to mark out the newly seeded area and to inform DMBC in the New Year about the planting so that they wouldn't disturb/spoil the seeds.
Action: BG

DMBC ref. 109875 – Footpaths in front of numbers 1-30 Grange Lane – Council response was "course eroding – on consideration list". Following her telephone calls to DMBC, WN reported that this was still on DMBC's list and was still being monitored but repair was not yet imminent.

DMBC ref. 100528 – Street lighting from Skellow to Burghwallis and Burghwallis Road and Burghwallis Lane – the Council's response was "Relocated to Mel Malee, Senior Engineer, Street Lighting Design."

WN to check status of these again before the next meeting.
Action: WN

Clerk's Resignation – The Clerk tendered her resignation working her required one months' notice to 11 December 2014. Following discussion, it was agreed to email the Clerks' Group with notice of the vacancy, put an ad on the YLCA website and in its monthly newsletter and also to get a quote from the Doncaster Free Press.

Action: WN

WN said she had enjoyed her time as Clerk but, as her full-time job was becoming increasingly busy, she could no longer find the time to do this part-time job too. WN said she will happily assist in finding a new clerk and would facilitate a 'hand-over' to the new incumbent.

6 Financial Matters

6.1 It was proposed by KW, seconded by BG and agreed by all that the bank reconciliation to 8 November 2014 be accepted as a true and accurate record.

6.2 It was proposed by KW, seconded by BG and agreed by all that the invoice from DMBC for maintenance charges be approved for payment.

6.3 It was proposed by KW, seconded by GL and agreed by all that the invoice from The Byrne Practice Solicitors for Official Copies re. Crossways be approved for payment.

6.5 It was proposed by KW, seconded by BG and agreed by all that the Clerk's expenses be paid.

6 PCJCC Report

KW had attended the meeting on 4 November 2014 and the main topic discussed was the Parish Precepts. It is proposed that DMBC will reduce grant funding to

Parish Councils by 10% in 2015/2016 and a further 10% in 2016/2017. As the Council had requested and successfully received an increase of 25% last year, these cut backs would not affect the Council too severely. KW reported that the other focus in that meeting was the child abuse and grooming problem in the borough. KW also requested an estimated cost for the elections next year through David Thirckles office.

8 Neighbourhood Plan

8.1 Minutes of the Neighbourhood Plan meeting held on 4 November 2014 - it was proposed by GL, seconded by BG and agreed by all that these be accepted as a true and accurate record. KW reported that this was now at final draft stage soon to be submitted to DMBC and Planning Aid. Once this was finalised it would be delivered to the entire village for further consultation.

9 Village Signs

WN had made several enquiries to DMBC in relation to the Village signs only to be referred, eventually, to a Dave Worthington who is currently away on sick leave. WN to chase before next meeting. BG and EB agreed to take this matter on when WN leaves. **Action: WN**

10 Events Committee

There is a meeting to be held on 4 December 2014 to decide if this Committee shall continue. KW to report back at next meeting. **Action: KW**

11 St Anne's Nursing Home

KW reported that Tom Garrud had telephoned her requesting Richenda Codling's telephone number. He was wanting to find out about obtaining funding and to find out who had repaired the gates in the past. KW also reported that all the residents had left and there appeared to be a 'Guardian' in situ. WN to ring Mary Tillman at DMBC to see if an application for 'change of use' had been granted. **Action: WN**

12 Free Trees

Following discussion, it was agreed that DH should apply on-line for the tree and hedging packs from the Woodland Trust and report back at next meeting. **Action: DH**

13 War Memorial – Application to add the Memorial to the List of Buildings of Special Architectural or Historic Interest

KW had received a letter from English Heritage informing her that they had started their assessment and would be back in touch once they had completed their consultation report.

14 Pinfold

Following discussion, it was agreed to leave the laying of 2 tonnes of green slate until the Spring 2015. Quotes to be obtained at that point.

15 Poor's Field

WN had written to Mrs Howell requesting payment of the rent due. WN to email GL a copy of this letter and GL to telephone Mrs Howells chasing payment as this would be required to pay for the Senior Citizens' Christmas Lunch.

Action: WN/GL

Senior Citizens' Christmas Lunch – 12 noon, Thursday 18 December 2014. GL reported that there were currently 27 attendees registered. This year the meal also included mince pies and coffee. GL had put a notice in the Parish magazine and KW had posted the function on the website. EB confirmed that Ken Jackson, the Singing Farmer, would provide the entertainment. Raffle prizes were still required. It was agreed that everyone should provide a raffle prize. GL to approach the Asda and other local businesses for raffle prize donations. Suggestions received for games to play during the function were Play Your Cards Right and Stand Up Bingo.

Action: ALL

16 Christmas Tree Event

KW had ordered the Christmas tree to be delivered on 2 December. KW had got the lights for it and GL had got the bows for it from last year. All agreed to meet at the War Memorial at 10 am on Wednesday 3 December in order to decorate it. Heinz Offerman and Brian Bennett had offered to assist in securing it in place.

Mince Pies – KW to supply 20, DH to supply 20, EB to supply 20.

Gazebo – It was agreed by all that this year the Council should purchase a new gazebo for their use instead of trying to borrow one. All agreed that this should be 2.5 m x 2.5 m in size with sides.

Action: GL

Mulled Wine – All agreed to purchase 20 bottles.

Action: KW

Foil trays – All agreed to purchase 3 large ones.

Action: BG

Advertising of the event – KW to put a notice on the village notice board, in the pub and on the website. GL to put an ad in the Parish Magazine.

Action: KW/GL

Electric – KW to ask Mike Spiller if the Council could plug into his supply.

Action: KW

Flyers – DE to produce ready for WN to copy. All agreed that these could be distributed as per the notice of the Conservation Area.

Action: DE/WN

17 Website

KW informed the meeting that there had been 534 hits during the month of October.

Action: KW

18 Planning Applications

18.1 14/02582/FUL - Retrospective application for erection of single storey pitched roof extension to rear of detached bungalow (being resubmission of

application granted under ref. 14/01856/FUL on 13.10.14). All agreed that there would be no objection raised.

18.2 14/02234/FUL – Re. Grey Gables, Doncaster Road – All agreed that there would be no objection raised (although it was too late to comment on this application).

18.3 Trees at the Old Rectory and The Dower House – KW to ring Tim Bryant at DMBC to check whether the Council's objections had been upheld.

Action: KW

19 Correspondence

19.1 Email correspondence already circulated – no further action required.

19.2 Sewage Pumping Stations – KW to contact Yorkshire Water to respond to their leaflet re. the pumping station on the Bridle Path.

19.3 Metro Rod – general advertising – no further action required.

20 Any Other Business

Duck signs – BG reported that the duck signs were now in place. Following sightings of some deer, all agreed that deer signs should be erected at Deep Dale. BG to contact DMBC to request the same.

Action: BG

17 Time, date, and venue of the next meeting - 7.00 pm on Tuesday 9 December 2014 at The Burghwallis Public House, Burghwallis.

Signed as approved: Date:
Cllr. K Walters, Chairman

Signed as approved: Date:
Cllr. G Laming, Vice Chairman