

BURGHWALLIS PARISH COUNCIL

MINUTES OF THE MEETING OF BURGHWALLIS PARISH COUNCIL MEETING HELD AT 19:00 HOURS ON TUESDAY 6 MAY 2014 AT THE BURGHWALLIS PUBLIC HOUSE

Present: Chairman: K Walters
 Councillors: G Laming
 E Bell
 B Grimes
 Clerk: W Nicholls

1 Apologies

Apologies were received from Councillor David Hudson.

2 To welcome any members of the public

No members of the public were in attendance.

3 To receive any disclosures or declarations of interest

There were no disclosures or declarations of interest made from any attending Councillors on any item due to be discussed.

4 Minutes of the last meeting (14 April 2014)

It was proposed by BG, seconded by GL and agreed by all that the minutes of 14 April 2014 be accepted as a true and correct record.

5 Matters arising (if not on the agenda)

5.1 KW had now received the invoice for the Christmas Tree. WN to check the amount charged against the original quotation. **Action: WN**

5.2 EB to contact Margaret Burns to see whether the dimensions/exact location of the Plague Well could be ascertained. BG suggested contacting Warmsworth Stone for the supply of the stone. EB to contact Mr Cordery to establish if he would be willing to assist in the building of the same.

Action: EB

6 Financial Matters

6.1 It was proposed by KW, seconded by BG and agreed by all that the bank reconciliation to the year ending 31 March 2014 be accepted as a true and accurate record.

- 6.2 As all the financial records were with the Internal Auditor, WN had not had chance to prepare a written reconciliation to 6 May 2014.
- 6.3 It was proposed by KW, seconded by GL and agreed by all that the invoice from Came and Company for the annual insurance premium be paid.

7 Neighbourhood Plan

- 7.1 Minutes of the Neighbourhood Plan meeting held on 7 April 2014 – it was proposed by GL, seconded by KW and agreed by all that these be accepted as a true and accurate record.

KW informed the meeting that all the policies had now been written and had been submitted to Megan Wilmot and Mike Dando for their approval at the next meeting due to take place on 8 May 2014.

- 7.2 Actions from the Village Meeting (19 November 2013). Each item on the document headed “Proposed Actions for discussion at the Parish Council Meeting on 11 February 2014” was discussed. All agreed that this document should be updated with this meeting’s comments/action points typed in blue. See attached Appendix 1. **Action: WN/ALL**

8 Events Committee

Notes of the meeting held on 24 April 2014 - It was proposed by KW, seconded by BG and agreed by all that these be accepted as a true and accurate record.

KW informed the meeting that this year, the Events Committee would like to donate a village seat (to be situated near the bus stop) from the proceeds raised at the forth-coming Village Fete. This was as a result of the public engagement session.

9 Playing Field

- 9.1 It was proposed by KW and seconded by BG that the minutes of the Playing Field meeting held on 14 April 2014 be accepted as a true and accurate record.
- 9.2 BG to measure the playing field to establish how many meadow-mats would be required. It was agreed by all that these should be planted following the Village Fete. BG to price these up at Pleveys for comparison purposes. WN to price up “No Dogs Allowed” signs (x3) for display in the Playing Field as there had been a number of incidents of dog fouling reported of late. BG volunteered to free up and paint the gate. **Action: WN/BG**

10 New Village Signs

This was still a work in progress. EB to chase DMBC for clarify before an order is placed with Doncaster College. **Action: EB**

11 Kerb/verge opposite The Abbe's Walk

EB informed the meeting that he had had a site visit with DMBC on 16 April 2014 and this issue was now resolved.

12 Website

KW reported that the website had received a total of 526 hits last month.

13 Anne Family Crest

KW had mocked up several designs for the new logo and, after discussion, a decision was reached on which one to use. KW to contact Alistair Owens to see if he could produce a 'high resolution' version for use on correspondence etc.

Action: KW

14 Training for Councillors

WN had contacted the YLCA in this regard and had been informed that they were working on the programme which would hopefully be sent out sometime towards the end of May.

15 Planning Applications

There had only been one 'preliminary' enquiry to the Planning Department concerning Chestnut Cottage on Grange Lane. A full application would no doubt follow in due course. This to be discussed once received.

16 Public Rights of Way around Burghwallis

BG still to obtain maps of all the footpaths around the village. This item to be carried forward to the next meeting.

Action: BG

17 Correspondence

17.1 Email correspondence already circulated – all agreed that no further action was required.

17.2 Letter from DMBC re. Traffic Calming along Grange Lane. Basically, as road safety improvements are targeted on a "worst first" basis, Grange Lane is not considered a priority. WN to copy the letter on A5 paper for display on the notice board and in The Burghwallis. KW to display the letter on the website.

Action: KW/WN

17 Date, time and venue of the next meeting

7.00 pm on Tuesday 10 June 2014 in The Burghwallis Public House.

Signed as approved: Date:
Cllr. K Walters, Chairman

Signed as approved: Date:
Cllr. G Laming, Vice Chairman

Attached:
Appendix 1 – Neighbourhood Plan Questionnaire Proposed Actions
(updated at meeting of 6 May 2014).